



Homeless Education

Caregiver's Authorization Affidavit (Sample Form)

This form is designed to remove barriers to the immediate enrollment of children and youth experiencing homelessness, who may not be living with a parent or court-appointed legal guardian, as required by the McKinney-Vento Homeless Assistance Act. There are situations when a child or youth who is homeless may not be able to reside with their parent or court-appointed legal guardian; however, this fact does not nullify the child's or youth's right to receive a free, appropriate public education ([42 U.S.C. §11431](#); [34 CFR 300.101](#)).

The following definitions are provided to aid understanding and accurate completion of this form:

- The term "homeless children and youths" includes individuals who lack a fixed, regular, and adequate nighttime residence ([42 U.S.C. §11434a \(2\)](#)).
- An "unaccompanied homeless youth" includes a homeless child or youth who is not in the physical custody of a parent or court-appointed legal guardian ([42 U.S.C. §11434a \(6\)](#)), and may be temporarily in the care of an adult who does not have court-appointed legal guardianship or may be residing on their own and is not in the care of an adult.
- A "caregiver" is an adult who does not have court-appointed legal guardianship and is caring for and housing a minor child or youth.
- A "court-appointed legal guardian" is an individual authorized by a court to care for a minor.

Information for the Caregiver

- The caregiver should notify the school office if the minor student named below will be absent on any given day and share whether the student's absence was approved or not by the caregiver.
- The caregiver may choose to make educational decisions on behalf of the minor and stand in for the authorizing party with respect to federal, state, and district educational policies. Applicable policies include, but are not limited to, accessing the minor's educational records, representing the minor in enrollment, disciplinary, curricular, special education or other matters, signing permission slips for school activities, and any other decision that facilitates the minor's educational experience.

Student Information

Name of the minor student: _____ Date of birth: _____

Last school or district the student attended: _____

Caregiver Information

Name: _____ Relationship to student: _____

Home address: _____ ☐ The student is staying at my home address.

Telephone number(s): _____ Email address: _____

Information About the Parent or Court-Appointed Legal Guardian (if available)

Name: _____ Relationship to student: _____

Home address: _____

Telephone number(s): _____ Email address: _____

Select All That Apply

- ☐ While I am currently helping with the care of the minor student, I do not wish to assist school officials with making education-related decisions.
- ☐ I have notified the parent(s) or other person(s) with court-appointed legal guardianship of the minor of my intent to assist school officials with making education-related decisions in the best interest of the student and have received no objection.
- ☐ I am unable to contact the parent(s) or court-appointed legal guardian(s).

Caregiver Signature: _____ **Date:** _____

I am the caregiver, and by signing above, I acknowledge I am 18 years of age or older and have agreed to fulfill the role of caregiver for the student named above, who is unaccompanied by a parent or court-appointed legal guardian. I also understand that signing this document does not make me the legal guardian of the student listed above or make me financially responsible for the student, even if I am providing financial support to the student.