



Homeless Education

Written Notification of McKinney-Vento Eligibility and School Placement Determination (Sample Form)

(Date) _____

This letter shall serve as written notification of the decision made regarding eligibility, school selection, and enrollment determination under the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11432(g)(3)).

Name of Parent, Guardian, or Youth: _____

Name of Student: _____

☐ It has been determined that your situation qualifies the student named in this letter as eligible for services under the McKinney-Vento Act. The following apply to this eligibility determination:

- ☐ The student qualifies for McKinney-Vento services, and it is in the best interest of the student to remain in their school of origin: (Enter the local education agency (LEA) and school name.)
- ☐ The student qualifies for McKinney-Vento services and is not in the physical care of a parent or court-appointed legal guardian due to hardship, which meets the definition of an unaccompanied homeless youth.
- ☐ The local education agency (LEA) will provide transportation, which will be arranged by the McKinney-Vento Homeless Liaison.
- ☐ The district will not provide transportation based on the following: (Provide a thorough explanation of the decision.)
- ☐ The student qualifies for McKinney-Vento services, but it has been determined that it is not in the best interest of the student to remain at their school of origin, (Enter the local education agency (LEA) and school name). The parent, guardian, or youth will be supported with enrollment at the school in the student's attendance area, (Enter the local education agency (LEA) and school name). This determination was based upon the following factors: (Provide a thorough explanation of the decision. If based on the outcome of an official Best Interest Determination (BID) meeting, provide thorough details regarding the decision, including the date).

☐ It has been determined that your situation does NOT qualify the student named in this letter as eligible for services under the McKinney-Vento Act. If your living situation changes, contact the McKinney-Vento Homeless Liaison to be reconsidered for qualification. The following apply to this eligibility determination:

- ☐ The current primary nighttime residence is considered fixed, regular, and adequate: (Provide a thorough explanation of the decision.)
- ☐ The current living situation reported is considered a choice or preference and not due to hardship: (Provide a thorough explanation of the decision.)

Additional Supporting Information: (Provide a thorough explanation of the decision.)

If you disagree with any part of this determination, you have the right to dispute the decision. Please contact the McKinney-Vento Homeless Liaison within seven (7) business days of receiving this notification. If a dispute is requested, the student listed above has the right to enroll or remain enrolled in the requested school and receive transportation pending the resolution of all levels of the dispute resolution process.

Please see the accompanying document, ***The Educational Rights of Homeless Children and Youths***, for additional information regarding our commitment to ensuring the educational rights of children, youth, and unaccompanied youth experiencing homelessness.

Thank you,

McKinney-Vento Homeless Liaison Name

LEA Name

Email address

Phone

Enclosure: The Educational Rights of Homeless Children and Youths