



THANK YOU FOR CHOOSING A REWARDING CAREER AS A CTE EDUCATOR!

Your current work and educational experience can quickly translate into CTE teaching certification.

Pathways to CTE Teacher Certification include:

- 240 hours of work experience in an occupational area and a bachelor's degree.
- 240 hours of work experience in an occupational area and a valid teaching certificate.
- 6000 clock hours of verified work experience in an occupational area.
- 5 years of verified work experience in the CTE occupational area and an Industry certification, license, or credentials in the specified CTE Certification area.

1-APPLYFORIVP FINGERPRINT CLEARANCE CARD

Arizona educators are required to have a valid Arizona Department of Public Safety- Identity Verified Prints (IVP) fingerprint clearance card. Apply online to start your application and pay fees. Once the application is processed, check your email for guidance on where to get fingerprinted.



1- Apply online at [AZ Department of Public Safety](#). Be sure to mark Teacher Certification as the sponsor on the application.

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2- Check for fingerprint messages/emails after submitting the application. Applicants are provided with a Reference Number to use for fingerprinting.

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3- Submit Fingerprints to the AZ Department of Public Safety (DPS).

Online: Log in to your account and select Electronic Fingerprinting Application Services to select an authorized fingerprint vendor.

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4- Check Application Status: [Click here](#). Within 48 hours, DPS will load a digital clearance card to the ADE Certification ([mycert.azed.gov](#)) portal.

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2-SELECT CTE OCCUPATIONAL AREA TO TEACH

Carefully review your professional work experience, education, and industry credentials to select one of the following CTE certificates.

[Agriculture](#)

[Business & Marketing](#)

[Education & Training](#)

[Family & Consumer Sciences](#)

[Health Careers](#)

[Industrial & Emerging Technologies](#)

3-SELECT THE CERTIFICATION APPLICATION OPTION REFLECTIVE OF QUALIFICATIONS

CTE teacher certification applicants can qualify based on CTE-related industry work experience, postsecondary credentials, and with a certified teaching certificate to CTE teacher certification applicants may qualify based on a combination of CTE-related industry work experience, postsecondary credentials, industry credentials and/or Arizona teaching certification. **Note:** Options A-D may carry deficiencies which must be satisfied within **4 years** of certification. An application to remove deficiencies is required.

Option A

Required within 4 years of certification date

Application Requirements: A bachelor's or more advanced degree in the specified CTE field of study from an accredited institution

And

30 semester hours of courses in the specified CTE field of study

And

240 clock hours of

Deficiencies: Complete 15 semester hours (Fifteen clock hours = one semester hour) of CTE educator professional knowledge ([list of applicable courses](#)) or post-secondary courses.

And

Obtain a passing score on the [AEP/NES Assessment of Professional Knowledge: Secondary Exam](#) or qualify for an [assessment waiver](#)

And

[U.S. and Arizona Constitution requirements](#)

3-CERTIFICATION APPLICATION OPTION REFLECTIVE OF QUALIFICATIONS cont.

Option B <i>Required within 4 years of certification date</i>	Application Requirements: A valid Arizona teaching certificate for teachers in PreK-12 And 1 year of the most recent teacher evaluation(s) approved by a certified administrator in a PreK-12 school exhibiting satisfactory performance in the classroom And 3 semester hours (Fifteen clock hours = one semester hour) of CTE educator professional knowledge (list of applicable courses) or post-secondary courses. And 240 clock hours of verified work experience in the specified CTE occupational area Deficiencies: Complete 9 semester hours of subject knowledge courses in the CTE field of study And Obtain a passing score on the AEPA/NES Assessment of Professional Knowledge: Secondary Exam or qualify for an assessment waiver And U.S. and Arizona Constitution requirements
Option C <i>Required within 4 years of certification date</i>	Application Requirements: 6000 clock hours of verified work experience in the CTE occupational area Deficiencies: Complete 15 semester hours (Fifteen clock hours = one semester hour) of CTE educator professional knowledge (list of applicable courses) or post-secondary courses. And Obtain a passing score on the AEPA/NES Assessment of Professional Knowledge: Secondary Exam or qualify for an assessment waiver And U.S. and Arizona Constitution requirements
Option D <i>Required within 4 years of certification date</i>	Application Requirements: A bachelor's or more advanced degree that includes completion of a Board-approved teacher preparation program in the CTE field of study or from an accredited institution offering substantially similar training And 240 clock hours of verified work experience in the specified CTE occupational area Deficiencies: Obtain a passing score on the AEPA/NES Assessment of Professional Knowledge: Secondary Exam or qualify for an assessment waiver And U.S. and Arizona Constitution requirements
CTE Specialized Certificate	Application Requirements: Five years of verified work experience in the CTE occupational area AND Bachelor's, master's, or doctoral degree in the CTE occupational area Or Bachelor's or more advanced degree and completion of 24 semester hours of CTE area coursework Or Associate's degree in the CTE occupational area Or Industry license, certification, or credential in the CTE occupational area download list Or Experience teaching courses in the CTE field of study for the last two consecutive years, and at least 3 years, at accredited postsecondary institution(s)
Reciprocity	Application Requirements: Valid, comparable Standard CTE certificate and in good standing from another state Deficiencies: U.S. and Arizona Constitution requirements

4-SUBMIT APPLICATION TO ADE CERTIFICATION

Verify certification application option requirements. Apply online or in person.

Login or Create a New User Account on the [Certification Portal](#)

Please note that an [ADE Connect account](#) is required before an applicant can apply.

Submit Application Online

Check the [Educator lookup portal](#) for updates and to verify your Educator ID

APPLICATION FOR CERTIFICATION ASSISTANCE

Questions?

Email certification@azed.gov or call 602-542-4367 (8:30a -4:30p)

ADE Certification In-Person Help:

- 100 N 15th Ave. Phoenix, AZ 85007 (Monday - Friday 8:30a -4:30p)
- 416 W. Congress St., Tucson, AZ 85701 (Thursday 12:30p-4:30p and Friday 8:30a-12:30p)

Please note: The ADE Certification Unit cannot provide a full evaluation until application, all official documents, and all supporting documentation have been submitted. Advisement in any format does not guarantee that the requirements for certification have been met.