



# Arizona Department of Education

## Career and Technical Education

### Recommended Equipment List

Program: Accounting  
CIP#: 52.0301.00

*NOTE: The following items and descriptions are the recommended equipment guidelines for each **CTE Accounting** program. Please note that this list of recommended items does not necessarily need to be supported financially by Federal Perkins or State Priority funding sources. In many cases, local school district funds are used to purchase items on a regular basis (i.e. furniture, consumables, etc.) Further, please understand that this is not an exhaustive list. Local program and business needs may necessitate the purchase of additional equipment and software resources, as may the rapidly-changing nature of the industry-specific technologies used in the program.*

*Please contact ADE-CTE Program Specialist for Business and Marketing Education, Elena Gallego Rascon (Elena.GallegoRascon@azed.gov), if you have questions regarding the appropriateness of any item you are considering for addition to your **CTE Accounting** program.*

#### Recommended Equipment and Software

| Item                        | Notes                                                                                                                                   |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| Ten-key printing calculator |                                                                                                                                         |
| Locking storage cabinets    | <i>Should have enough capacity to safely store all program equipment and to allow for convenient access and equipment check-in/out.</i> |
| File cabinet                | <i>5 drawer; lockable.</i>                                                                                                              |