

Non-Fundable Intervals

School Finance

Non-Fundable Intervals



Agenda

- Student Data and ADM
- Define Excessive Absences
- Non-Fundable Interval Terms
- AzEDS Reports
- Contact





Definitions



Average Daily Membership

- The total number of days the student is enrolled within the first 100 days of an instructional calendar
- Additional consideration includes:
 - Student full-time enrollment (FTE) status
 - Enrollment or withdrawal date
 - Concurrent enrollment

$$\text{ADM} = \frac{\text{Membership Days}}{100} \times \text{FTE}$$

ADM Types

- **Regular** – Regular ADM generated for basic state aid as defined in A.R.S. § 15-901
- **SPED** – Needs as outlined in students' IEP, Add on weights based on disability category
- **ELL** – English Language Learners in EL program
- **FRPL** – Free and Reduced-Price Lunch determined by Income Eligibility needs and/or an Alternative method using Health and Nutrition Data
- **Gifted** – Student with reported Gifted Need and Program

Chronic Absenteeism

- Absences may be considered excessive when they exceed 10% of the required attendance days. A.R.S. § 15-803 (B)
- ADE determined that any absences exceeding 10% of the required attendance days are considered excessive absences.
- Once a student reaches the 10% absence threshold, a non-fundable interval will be generated for each attendance block.



NFI Terms



Absence Threshold

- Based on 10% of instructional calendar days reported in AzEDS and the full-time equivalency (FTE) of student membership.
- Absences that apply towards the threshold are a cumulative count over the course of the student's membership
- Partial-day absences do not count as full-day absences
 - Example: $\frac{1}{2}$ day absence + $\frac{1}{2}$ day absence is 1 full day.

Attendance Block

- An attendance block is when 10 or more consecutive excused or unexcused absences are reported.
- The attendance block can be considered a non-fundable interval (timeframe) if the student meets the 10% absence threshold criteria.

Exceptions to Non-Fundable Intervals

- Students with a documented chronic health condition are exempt from the non-fundable intervals. Chronic health need must be reported to AzEDS
- Students enrolled in the following district or school settings:
 - Career and Technical Education District (CTED)
 - Arizona Online Instruction (AOI)
 - Dropout Recovery (DRP)
 - Preschool
 - Homebound

Validate Student Data

STUD10 – Chronic Health

STUD10 - Student Data Verification Report

The Student Data Verification Report comprises eleven unique informational reports: School Enrollment Information; FTE Information; Tuition Payer Information; Special Education Information; Student Parent Information, Student Address Information, Ethnicity and Race Information, Tribal Affiliation Information and Student Characteristic Information.

School(s): All

Grade(s): All

Page Breaks between Schools: ☐

Data Type: Chronic Health Problem Information

Include Summer Withdrawals (Only for School Enrollment Information): ☒

View Report

PDF

CSV

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STUD10

Fiscal Year: 2026

School Year: 2025 - 2026

Student Data Verification Report

Chronic Health Problem Information

CTDS: [REDACTED]

Page: 1 of 9

Report Date: 11/04/2025 09:10 AM

School CTDS: [REDACTED]

School Name: [REDACTED]

District Student ID	State Student ID	Last Name	First Name	Middle Name	Start Date	End Date
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	07/17/25	05/20/26

School - Total Unduplicated Students: 1

Total Records: 1

Validate Student Data

STUD72 - Homebound

STUD72 - Student Membership Information by DOA / DOR Report

[PDF](#)[CSV](#)[Print](#)

Additional Demographics

Responsible Party Last Name: [REDACTED] Responsible Party First Name: [REDACTED] Birth Country Code: US Birth State: AZ Foreign Exchange: No
Home Language: 00-English Tribal Affiliation:

Enrollment / Withdrawal Activity

School CTDS: [REDACTED] Enrollment Activity: E1 Entry Date: 07/24/23 Grade Level: 2 CalendarCode: [REDACTED]
School Name: [REDACTED] Withdrawal Activity: P Withdrawal Date: 05/22/24 Membership Type: M Calendar LEA ID: [REDACTED]

Funded DOR			FTE			Tuition Payer			No Special Enrollment Data	Home Bound		Chronic Health Problems Data	
Funded DOR	Start	End	FTE	Start	End	Code	Start	End		Start	End	Start	End
[REDACTED]	07/24/23	05/22/24	1.00	07/24/23	05/22/24	1	07/24/23	05/22/24		07/24/23	01/01/24	07/24/23	05/22/24

Calendar Type and FTE

- The absence threshold is a cumulative amount that includes fractional absences and considers the student's full-time equivalent (FTE) for the entire school calendar.
- If the student's FTE changes, the absence threshold will be recalculated for the student's entire membership.

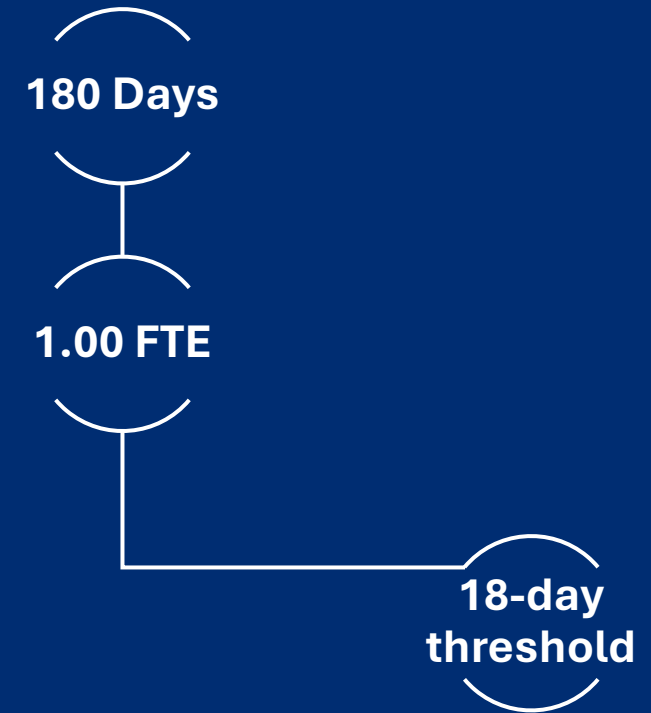
Instructional Days	Absence Threshold
180 Days	18 day
200 Days	20 day
144 Day*	15 day

This chart is for a student who has a 1.00 FTE and is enrolled to the end of the year.

Note: Video meeting recording showed 146 days; this was updated to 144 days

180 Days, 10% Threshold, 1.00 FTE

- 10% of the instructional day threshold is based on:
 - School Calendar
 - Student FTE
 - 18 Days
- Any instance before the 100th day, where the student has an attendance block, is non-fundable.





AzEDS ADM Reports



Reports

Fiscal Year:

2024 ▾

Local Education Agency:

Agua Fria Union High School District (4289) ▾

Student Detail

Accountability

English Learner

Special Education

Student-Teacher-Course
Connection

Support Program

ADM

ADM15 - Student Adjusted
ADM Report

ADM15A - Student Level ADM
Report

ADM20 - Summary Adjusted
ADM Report by DOR

ADM20A - Summary Adjusted
ADM Report by DOA

ADM30 - Site Summary

ADM15 - Student Adjusted ADM Report ⓘ

This report is student level memberships and ADM. It includes Regular, SPED and ELL data. NOTICE: It is currently not available as a PDF output. Contact School Finance (602-542-5695, schoolfinance@azed.gov) with any questions.

Data Capture Date: 11/30/2023 9:47PM ▾

School(s): All ▾

View Report

CSV

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ADM15 - Student Adjusted ADM Report

Execution Id	ADM Type	Fiscal Year	Data Capture Date	District of Residence ID	District of Residence	District of Attendance ID	District of Attendance	School Id
41813	Regular	2024	11/30/2023 9:47PM	4289	Agua Fria Union High School District	4289	Agua Fria Union High School District	5454
41813	FRPL	2024	11/30/2023 9:47PM	4289	Agua Fria Union High School District	4289	Agua Fria Union High School District	5454
41813	Regular	2024	11/30/2023 9:47PM	4289	Agua Fria Union High School District	4289	Agua Fria Union High School District	5454



ARIZONA DEPARTMENT OF
EDUCATION

ADM15 Example

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA
Executive	ADMTyp	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	MembershipEntryDate	Members hipExitDa	ReportingPe riodName	Homebo undStude	Fundable Interval	FundingType	MembershipInterv alStartDate	MembershipInterv alEndDate	DaysEnro lledinPeri od
55028	Regular	#	1	#	T	#	T	#	T	E	#	A	C		M	2	9	8/4/2025	9/10/2025	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	8/25/2025	9/9/2025	11
55028	Regular	#	1	#	T	#	T	#	T	E	#	C	I		M	2	9	8/4/2025	5/21/2026	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	8/5/2025	9/26/2025	38
55028	Regular	#	1	#	T	#	T	#	T	E	#	P	N		M	2	9	8/4/2025	5/21/2026	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	8/19/2025	9/11/2025	17
55028	Regular	#	1	#	T	#	T	#	T	E	#	P	N		M	2	9	8/4/2025	5/21/2026	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	9/15/2025	10/1/2025	13
55028	Regular	#	1	#	T	#	T	#	T	E	#	A	A		N	C	#	8/12/2025	5/21/2026	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	8/21/2025	9/11/2025	15
55028	Regular	#	1	#	T	#	T	#	T	E	#	A	S		M	2	#	8/4/2025	9/22/2025	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	9/9/2025	9/22/2025	10
55028	Regular	#	1	#	T	#	T	#	T	E	#	C	N		M	2	#	8/4/2025	#####	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	9/12/2025	10/23/2025	24
55028	Regular	#	1	#	T	#	T	#	T	E	#	K	S		M	2	#	8/4/2025	5/21/2026	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	9/24/2025	10/27/2025	18
55028	Regular	#	1	#	T	#	T	#	T	E	#	N	K		M	2	#	8/4/2025	5/21/2026	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	8/15/2025	8/28/2025	10
55028	Regular	#	1	#	T	#	T	#	T	E	#	C	A		M	2	#	8/4/2025	5/21/2026	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	9/10/2025	10/13/2025	18
55028	Regular	#	1	#	T	#	T	#	T	E	#	S	E		M	2	#	8/4/2025	9/12/2025	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	8/26/2025	9/12/2025	13
55028	Regular	#	1	#	T	#	T	#	T	E	#	S	T		M	2	#	8/4/2025	#####	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	8/13/2025	8/29/2025	13
55028	Regular	#	1	#	T	#	T	#	T	E	#	S	T		M	2	#	8/4/2025	#####	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	9/3/2025	10/17/2025	27
55028	Regular	#	1	#	T	#	T	#	T	E	#	K	I		M	2	#	8/12/2025	9/19/2025	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	9/3/2025	9/17/2025	11
55028	Regular	#	1	#	T	#	T	#	T	E	#	S	V		M	2	#	8/4/2025	5/21/2026	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	9/15/2025	9/29/2025	11
55028	Regular	#	1	#	T	#	T	#	T	E	#	A	N		M	2	#	8/4/2025	10/2/2025	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	9/11/2025	10/2/2025	16
55028	Regular	#	1	#	T	#	T	#	T	E	#	E	F		M	2	#	8/4/2025	9/18/2025	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	8/22/2025	9/5/2025	10
55028	Regular	#	1	#	T	#	T	#	T	E	#	C	C		M	2	#	8/4/2025	5/21/2026	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	9/5/2025	9/19/2025	11
55028	Regular	#	1	#	T	#	T	#	T	E	#	C	A		M	2	#	8/4/2025	5/21/2026	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	8/20/2025	9/8/2025	13
55028	Regular	#	1	#	T	#	T	#	T	E	#	C	C		M	2	#	8/4/2025	5/21/2026	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	9/5/2025	9/19/2025	11
55028	Regular	#	1	#	T	#	T	#	T	E	#	L	A		M	2	#	8/4/2025	5/21/2026	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	9/25/2025	10/27/2025	17
55028	Regular	#	1	#	T	#	T	#	T	E	#	L	L		M	2	#	8/4/2025	9/9/2025	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	8/14/2025	8/29/2025	12
55028	Regular	#	1	#	T	#	T	#	T	E	#	P	H		M	2	#	8/4/2025	5/21/2026	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	8/15/2025	8/28/2025	10
55028	Regular	#	1	#	T	#	T	#	T	E	#	P	A		M	2	#	8/4/2025	5/21/2026	1-100th day	FALSE	Non-Fund	Not fundable due to excessive absences	9/22/2025	10/14/2025	11

NFI ADM

Use a Pivot Table to determine ADM

Add Filters:

- ADM Type
- Fundable Interval
- Reporting Period Name

Add Values:

- Limited Membership Days

Sum the value of Limited Membership Days and divide by 100

The screenshot displays an Excel spreadsheet with a PivotTable and the PivotTable Fields task pane.

PivotTable Data:

A	B
ADMTType	Regular
FundableInterval	Non-Fundable
FundingType	Not fundable due to excessive absences
ReportingPeriodName	1-100th day
Sum of LimitedMembershipDays	
	358.25
	3.5825

The value 3.5825 in the second row of the data area is circled in orange.

PivotTable Fields Task Pane:

- Choose fields to add to report:** Search bar.
- Available Fields:** ExecutionId, ADMType (selected), FiscalYear, DataCaptureDate, DistrictofResidenceID, DistrictofResidence, DistrictofAttendanceID, DistrictofAttendance, SchoolId, SchoolName, ADMAggregationType.
- Drag fields between areas below:**
 - Filters:** ADMType, FundableInterval, FundingType, ReportingPeriodName.
 - Columns:**
 - Rows:**
 - Values:** Sum of LimitedMembe... (selected).

STUD72

- A Pre-integrity report containing information about specific individual students during a single enrollment.
- Pull by District of Residence for any combination of all five Attendance Categories.

STUD72 - Student Membership Information by DOA / DOR Report

This report provides pre-integrity data about a student grouped by Enrollment record. You can enter up to ten State Student ID numbers separated by a comma (e.g., 12345678,87654321) for a total of 89 characters.

School(s): All

State Student ID(s): 12345678

District Of: Residence

Attendance Category: All

☒ Check All ☒ Uncheck All

☒ Excused

☒ Unexcused

☒ In Attendance

☒ In Attendance - DL

☒ Absence - DL

View Report

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STUD72-2

Fiscal Year: 2026

Tucson Unified District (4403)

Student Membership Information by DOR

CTDS: 10-02-01-000

Page: 1 of 1



ARIZONA DEPARTMENT OF
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ABSATT10

The Absence / Attendance Minutes Verification Report shows all the Absence / Attendance Minutes records that have landed in AzEDS for students in the selected LEA/School(s).

ABSATT10 - Absence / Attendance Minutes Verification Report

School(s):

Page Breaks between Schools: ☒

Start Date:

Number Of Days:

Attendance Category:

[View Report](#)



ARIZONA DEPARTMENT OF
EDUCATION

STUD74

STUD74 - Student Excessive Absence Report i

This report provides information on students who have ten or more days of consecutive unexcused absences.

School(s): 1 Selected

Page Break between Schools: ☒

View Report

PDF

CSV

Print

School Year: 2025 - 2026

Report Date: 10/29/2025 10:28 AM

School CTDS:

School Name:

District Student ID	State Student ID	Last Name	First Name	Middle Name	Grade	Absence Start Date	Absence End Date
					12	09/11/25	09/25/25
					9	08/25/25	09/09/25
					10	08/15/25	08/28/25

School - Total Records: 3

District - Total Records: 3



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What about a W4?

Students with a “Status unknown or an attendance record showing 10 consecutive days of **unexcused** absence” must be withdrawn with a withdrawal code of W4.



<https://www.azed.gov/accountability-research/pupil-withdrawals>



Contact: Achieve@azed.gov



Examples of NFI



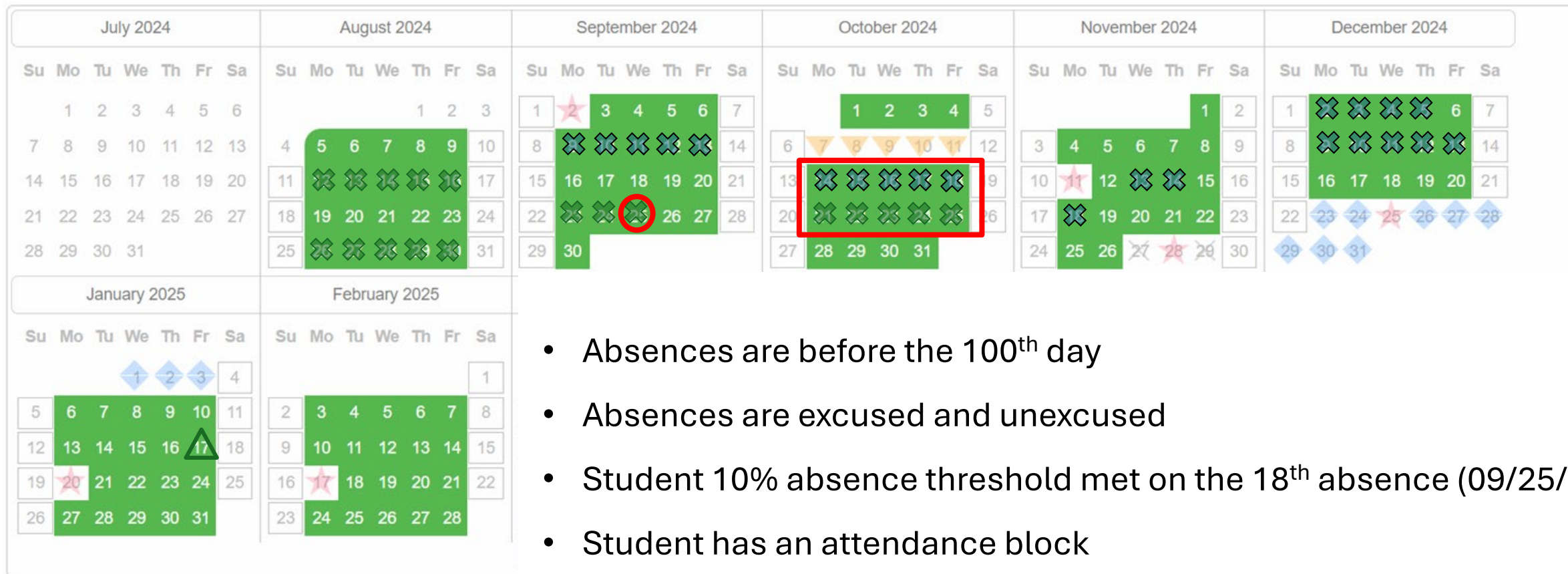
Calendar Examples - Key

October 2024	November 2024	December 2024
Su Mo Tu We Th Fr Sa	Su Mo Tu We Th Fr Sa	Su Mo Tu We Th Fr Sa
1 2 3 4 5	1 2	1 2 3 4 5 6 7
6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14
13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21
20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28
27 28 29 30 31	24 25 26 27 28 29 30	29 30 31
April 2025	May 2025	June 2025
Su Mo Tu We Th Fr Sa	Su Mo Tu We Th Fr Sa	Su Mo Tu We Th Fr Sa
1 2 3 4 5	1 2 3	1 2 3 4 5 6 7
6 7 8 9 10 11 12	4 5 6 7 8 9 10	8 9 10 11 12 13 14
13 14 15 16 17 18 19	11 12 13 14 15 16 17	15 16 17 18 19 20 21
20 21 22 23 24 25 26	18 19 20 21 22 23 24	22 23 24 25 26 27 28
27 28 29 30	25 26 27 28 29 30 31	29 30

- Instructional Day 
- Non-Instructional Day 
- Weekend 
- Holiday   
- 100th Day 
- Threshold Met 
- Non-Fundable Interval 
- Excused Absence 
- Unexcused Absences 

Traditional Calendar

10% Threshold Met – 18 days

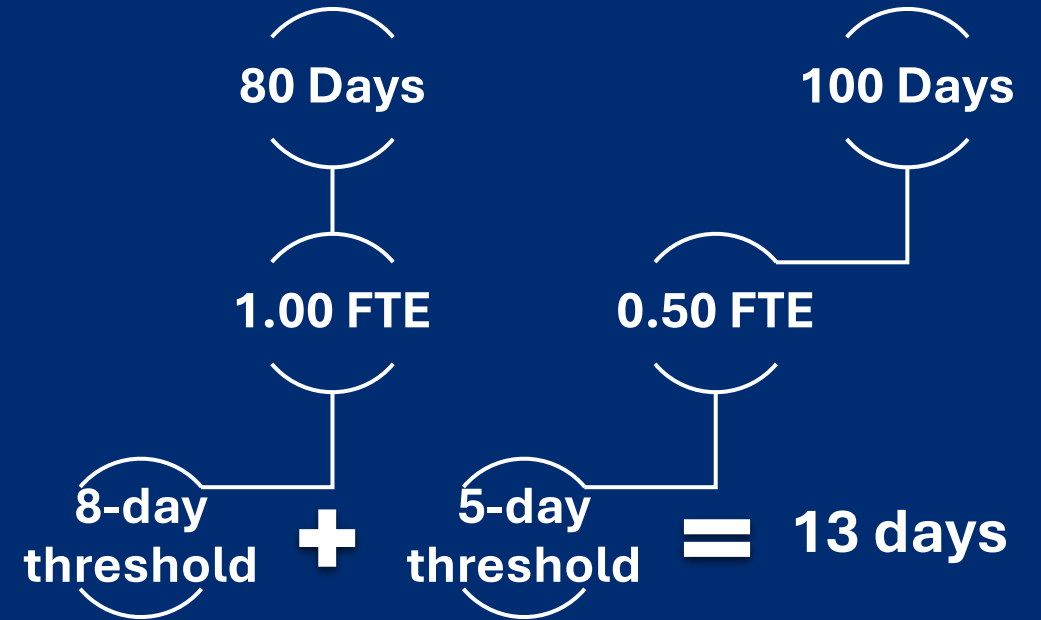


- Absences are before the 100th day
- Absences are excused and unexcused
- Student 10% absence threshold met on the 18th absence (09/25/24)
- Student has an attendance block
- Non-Fundable interval created for 10/14/2024 to 10/23/2024

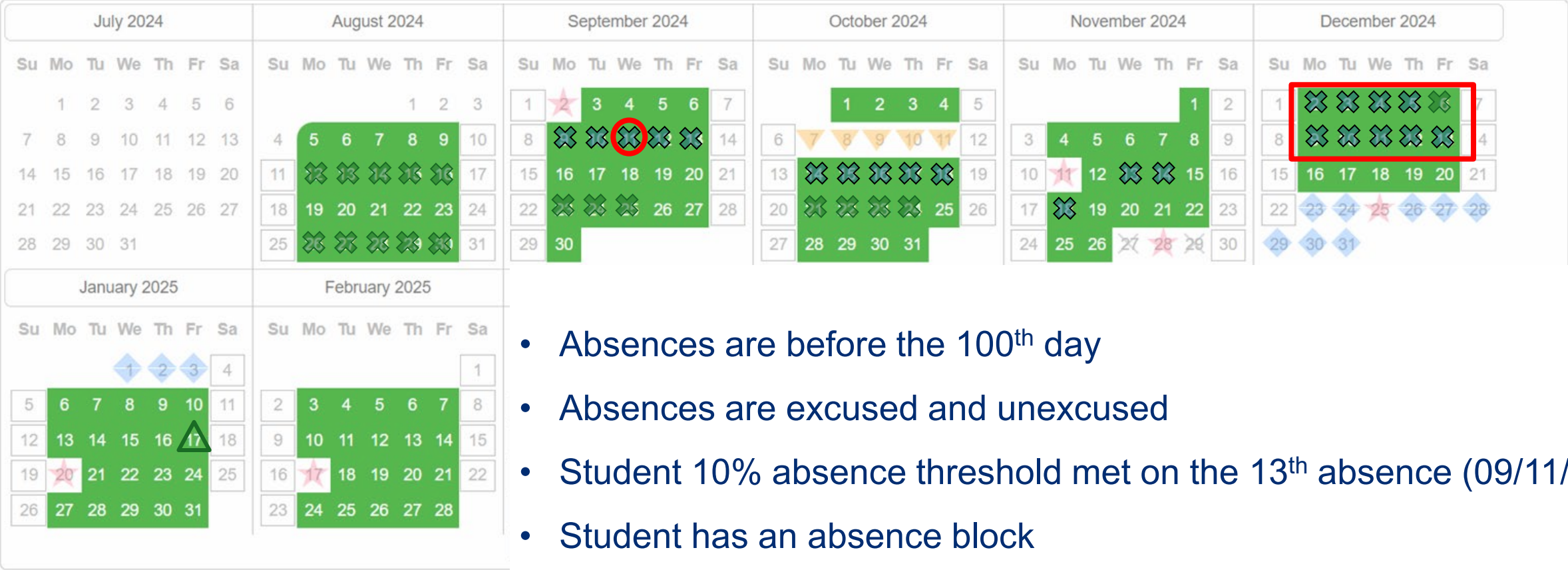
FTE Change

13-day threshold

- A student has a mid-year FTE Change:
 - 1.00 FTE reported for 80 days
 - 0.50 FTE reported for 100 days
- The system will recalculate the 10% instructional day threshold based on FTE.
- The student's "10% threshold" is now calculated at 13 days.
- Any instance before the 100th day, where the student has been consecutively absent for 10 or more days. That absence block will generate a non-fundable interval.



FTE Change - 10% Threshold Met



- Absences are before the 100th day
- Absences are excused and unexcused
- Student 10% absence threshold met on the 13th absence (09/11/24)
- Student has an absence block
- Non-Fundable interval created for 12/02/2024 to 12/13/2024

Attendance Block Before Threshold Met

- Absences are before the 100th day
- Absences are excused and unexcused
- Instructional Calendar is set to 176 days.
 - 10% of 176 days (rounded up) is 18 days
- Student met 10% absence threshold on the 18th absence (09/24/24)
- Student has an attendance block before the absence threshold
- Non-fundable interval generated 09/19/24 to 10/02/24

MembershipEntryDate	MembershipExitDate	ReportingPeriodName	HomeboundStudent	FundableInterval	FundingType	MembershipIntervalStartDate	MembershipIntervalEndDate	DaysEnrolledInPeriod
8/4/2025	5/21/2026	1-100th day	FALSE	Non-Fundable	Not fundable due to excessive absences	9/19/2025	10/2/2025	10

r data
ar data

Declared Begin Date	08/04/2025	Declared Instructional Days	176
Declared End Date	05/21/2026	Submitted Instructional Days	176
		Submitted Non-Instructional Days	115

August 2025	September 2025	October 2025	November 2025	December 2025
Su Mo Tu We Th Fr Sa 12 3456719 1011122141516 171819321423 24526628730 31	Su Mo Tu We Th Fr Sa 1289106 7891110121313 14151617141819150 21161718192027 282122	Su Mo Tu We Th Fr Sa 23244 567891011 12131415161718 19202122232425 262728293031	Su Mo Tu We Th Fr Sa 1 2345678 9101112131415 16171819202122 23242526272829 30	Su Mo Tu We Th Fr Sa 1 78 141516 212223 282930

Attendance Block Before Threshold Met

Absence Threshold Met Before Block

MembershipEntryDate	MembershipExitDate	ReportingPeriodName	HomeboundStudent	FundableInterval	FundingType	MembershipIntervalStartDate	MembershipIntervalEndDate	DaysEnrolledInPeriod
8/4/2025	5/21/2026	1-100th day	FALSE	Non-Fundable	Not fundable due to excessive absences	9/19/2025	10/2/2025	10

Absences											
Absence Date	Absence Reason	Absence Amount	Absence Date	Absence Reason	Absence Amount	Absence Date	Absence Reason	Absence Amount	Absence Date	Absence Reason	Absence Amount
08/08/25	Unexcused	1.00	09/08/25	Unexcused	1.00	09/24/25	Excused	1.00	10/17/25	Unexcused	0.75
08/13/25	Unexcused	1.00	09/09/25	Unexcused	0.50	09/25/25	Unexcused	1.00	10/20/25	Excused	1.00
08/20/25	Unexcused	1.00	09/10/25	Unexcused	0.50	09/26/25	Excused	1.00	10/21/25	Excused	1.00
08/22/25	Unexcused	1.00	09/11/25	Unexcused	0.50	09/29/25	Excused	1.00	10/22/25	Excused	1.00
08/25/25	Unexcused	1.00	09/12/25	Excused	1.00	09/30/25	Excused	1.00	10/23/25	Unexcused	1.00
08/27/25	Unexcused	1.00	09/17/25	Unexcused	0.75	10/01/25	Excused	1.00	10/24/25	Unexcused	1.00
08/29/25	Unexcused	1.00	09/18/25	Unexcused	0.50	10/02/25	Unexcused	1.00	10/27/25	Unexcused	1.00
09/03/25	Unexcused	1.00	09/19/25	Unexcused	1.00	10/14/25	Excused	1.00	10/28/25	Excused	1.00
09/04/25	Unexcused	1.00	09/22/25	Unexcused	1.00	10/15/25	Unexcused	0.75			
09/05/25	Unexcused	1.00	09/23/25	Excused	1.00	10/16/25	Excused	0.50			
Total Absences Reported: 34.75						17.75 Absences					



Late Enrolled

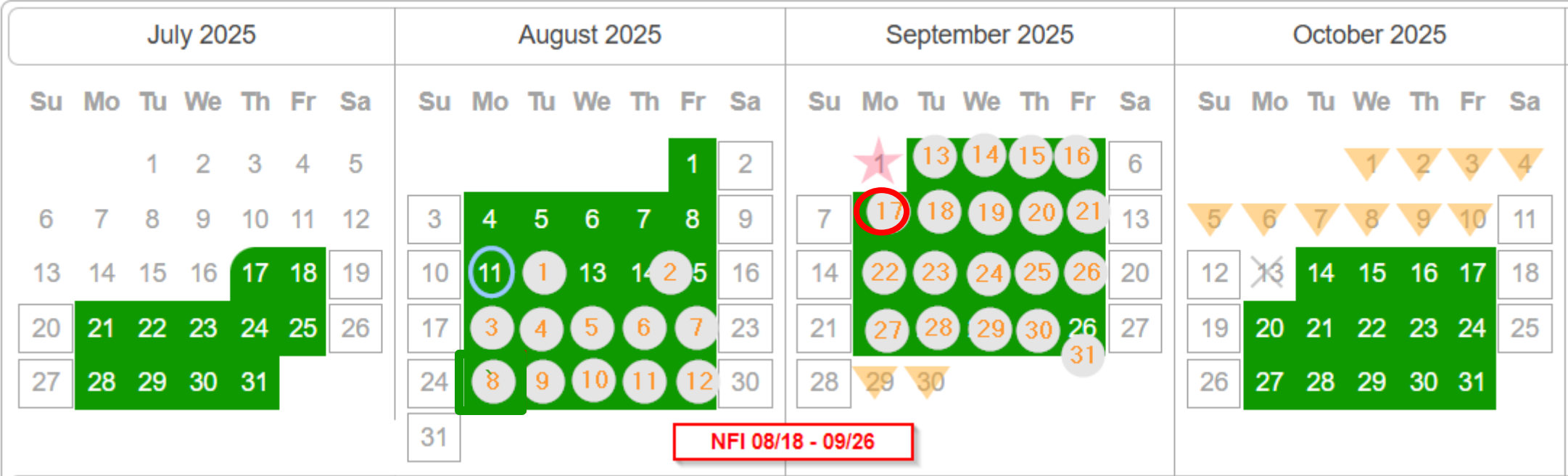
- The system will calculate the 10% absence threshold based on the number of membership days left in the year.
- The student must meet the 10% absence threshold and must also have an attendance block within the school's 100th day.

Example:

- The student is a 1.00 FTE.
- The school instructional calendar is 180 days.
- Student enrolls on 08/11, which means that he will generate $83+80=163$ member days.
- The absence threshold is 10% of 163 days.
- This student's absence threshold is 17 days.
- The student has an attendance block from 08/18 to 9/26. The student will generate a non-fundable interval.

Late Enrolled

MembershipEntryDate	MembershipExitDate	ReportingPeriodName	FundableInterval	FundingType	MembershipIntervalStartDate	MembershipIntervalEndDate	DaysEnrolledinPeriod
8/11/2025	5/20/2026	1-100th day	Fundable	Regular	8/11/2025	8/15/2025	5
8/11/2025	5/20/2026	1-100th day	Non-Fundable	Not fundable due to excessive absences	8/18/2025	9/26/2025	29
8/11/2025	5/20/2026	1-100th day	Fundable	Regular	(Fall Break) 10/14/2025	1/9/2026	49



NFI 08/18 - 09/26

83+80
163

Late Enrolled

MembershipEntryDate	MembershipExitDate	ReportingPeriodName	FundableInterval	FundingType	MembershipIntervalStartDate	MembershipIntervalEndDate	DaysEnrolledinPeriod
8/11/2025	5/20/2026	1-100th day	Fundable	Regular	8/11/2025	8/15/2025	5
8/11/2025	5/20/2026	1-100th day	Non-Fundable	Not fundable due to excessive absences	8/18/2025	9/26/2025	29
8/11/2025	5/20/2026	1-100th day	Fundable	Regular	(Fall Break) 10/14/2025	1/9/2026	49

Absence Date	Absence Reason	Absence Amount	Absence Date	Absence Reason	Absence Amount	Absence Date	Absence Reason	Absence Amount	Absence Date	Absence Reason	Absence Amount
08/12/25	Excused	1.00	08/22/25	Excused	1.00	09/05/25	Excused	1.00	09/18/25	Excused	1.00
08/14/25	Excused	0.25	08/25/25	Excused	1.00	09/08/25	Excused	1.00	09/19/25	Excused	1.00
08/14/25	Unexcused	0.25	08/26/25	Excused	1.00	09/09/25	Excused	1.00	09/22/25	Excused	1.00
08/15/25	Unexcused	0.25	08/27/25	Excused	1.00	09/10/25	Excused	1.00	09/23/25	Excused	1.00
08/15/25	Excused	0.75	08/28/25	Excused	1.00	09/11/25	Excused	1.00	09/24/25	Excused	1.00
08/18/25	Excused	1.00	08/29/25	Excused	1.00	09/12/25	Excused	1.00	09/25/25	Excused	1.00
08/19/25	Excused	1.00	09/02/25	Excused	1.00	09/15/25	Excused	1.00	09/26/25	Excused	1.00
08/20/25	Excused	1.00	09/03/25	Excused	1.00	09/16/25	Excused	1.00			
08/21/25	Excused	1.00	09/04/25	Excused	1.00	09/17/25	Excused	1.00			

Withdraw Early

- The system will calculate the 10% absence threshold based on the number of membership days enrolled.
- The student must meet the 10% absence threshold and must also have an attendance block within the school's 100th day.

Example:

- The student is a 1.00 FTE.
- The school instructional calendar is 180 days.
- Student withdraws on 09/24 – 19 days Enrolled
- The absence threshold is 10% of 19 days.
- This student's absence threshold is 2 day.
- The student has an attendance block from 8/20 – 9/23, the student will generate a non-fundable interval

Student Withdrew Early

MembershipEntryDate	MembershipExitDate	ReportingPeriodName	FundableInterval	FundingType	MembershipIntervalStartDate	MembershipIntervalEndDate	DaysEnrolledinPeriod
7/30/2025	9/24/2025	1-100th day	Non-Fundable	Not fundable due to excessive absences	8/20/2025	9/23/2025	19

Absence Date	Absence Reason	Absence Amount
08/05/25	Excused	1.00
08/06/25	Unexcused	1.00
08/11/25	Unexcused	1.00
08/12/25	Excused	1.00
08/13/25	Unexcused	0.25
08/20/25	Excused	1.00
08/21/25	Excused	1.00

Absence Date	Absence Reason	Absence Amount
08/25/25	Excused	1.00
08/26/25	Excused	1.00
08/27/25	Excused	1.00
08/28/25	Excused	1.00
09/02/25	Excused	1.00
09/03/25	Excused	1.00
09/04/25	Excused	1.00

Absence Date	Absence Reason	Absence Amount
09/08/25	Excused	1.00
09/09/25	Excused	1.00
09/10/25	Excused	1.00
09/11/25	Excused	1.00
09/15/25	Excused	1.00
09/16/25	Excused	1.00
09/17/25	Excused	1.00

Absence Date	Absence Reason	Absence Amount
09/18/25	Excused	1.00
09/22/25	Unexcused	1.00
09/23/25	Unexcused	1.00
09/24/25	Unexcused	0.25

Total Absences Reported: 23.50

August 2025							September 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					X	2		X	2	3	4	X	6
3	4	5	6	7	X	9	7	8	9	10	11	X	13
10	11	12	13	14	X	16	14	15	16	17	18	X	20
17	18	19	20	21	X	23	21	22	23	24	25	X	27
24	25	26	27	28	X	30	28	29	30				
31													



Resources

- <https://www.azed.gov/finance/school-finance-external-guidelines>

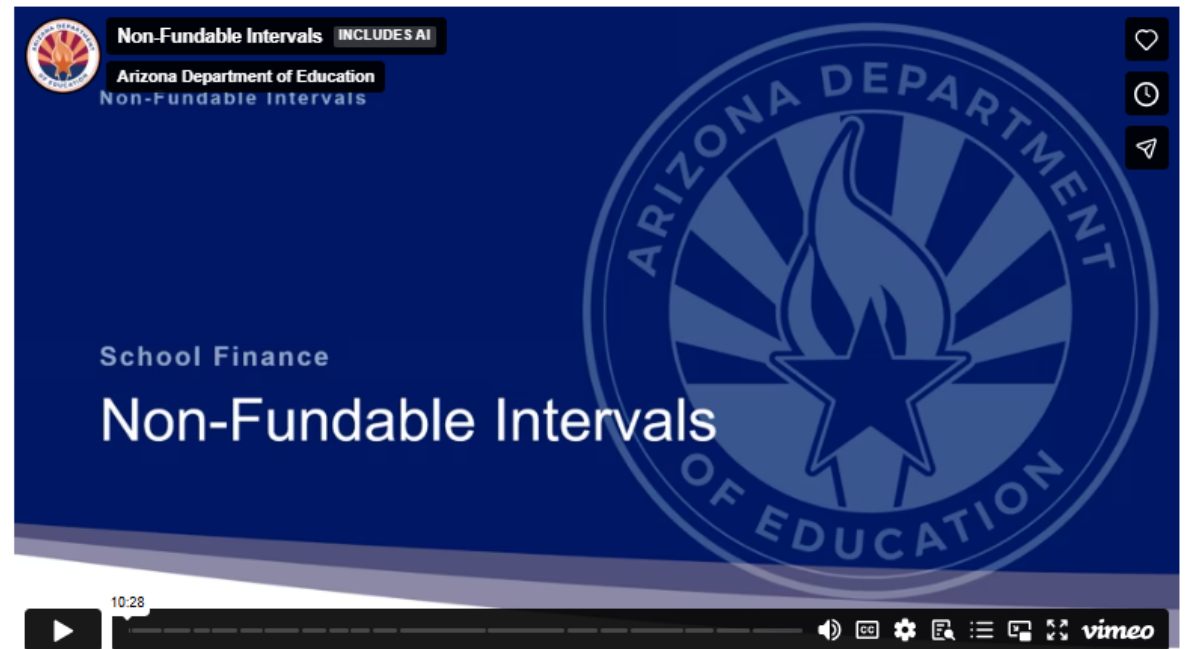
▼ Defining Excused Absences

This chapter provides guidelines and procedures regarding defining excused absences and the effect of excessive absences on funding.

[School Finance Manual \[G\] Defining Excused Absences](#) - updated 10/07/2025

[Non Fundable Intervals \(NFI\) Frequently Asked Questions](#) - updated 10/07/2025

Resource video: This video provides further examples of students with excessive absences that may result in a non-fundable ADM interval. The examples shown in the video aim to provide clarity and are not exhaustive of all potential scenarios.



INTEG Resources

Program	Short Name	Email Address	Phone
21st Century Community Learning Centers	CCLC	21stCCLCinbox@azed.gov	(520) 638-4294
Accountability and Research	Accountability	Achieve@azed.gov	(602) 542-5151
Exceptional Student Services	ESS	ESSDataMgmt@azed.gov	(602) 542-3962
Health and Nutrition Services	HNS	ContactHNS@azed.gov	(602) 542-8700
Homeless Education Department	Homeless	homeless@azed.gov	(602) 542-4963
IT Support	IT Support	https://helpdeskexternal.azed.gov/	n/a
Office of English Language Acquisition Services	OELAS	Micky.Gutier@azed.gov	(602) 542-7469
Office of Indian Education	OIE	indianeducation@azed.gov	n/a
School Finance	School Finance	https://helpdeskexternal.azed.gov/	(602) 542-5695
Title I	Title I	TitleI@azed.gov	(602) 364-1958

Integrity Rules Reference

<https://www.azed.gov/information-technology/azeds/reference>



**ARIZONA DEPARTMENT OF
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Contact Information

School Finance

602-542-5695

<https://helpdeskexternal.azed.gov/>

Payments (Opt 1)

- BSA
- CSF
- IIF

Budgets (Opt 2)

- Expenditure Budgets
- Annual Financial Reports
 - BUDG25
 - BUDG75 BUDGAGD

Analyst (Opt 3)

- Student Data
- School District Employee Report
 - Instructional Calendars
 - Transportation Reporting
 - 915s

<https://helpdeskexternal.azed.gov/>



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Questions



Contact School Finance: Account Analyst
(602)542-5695
Submit a [HelpDesk Ticket](#)