



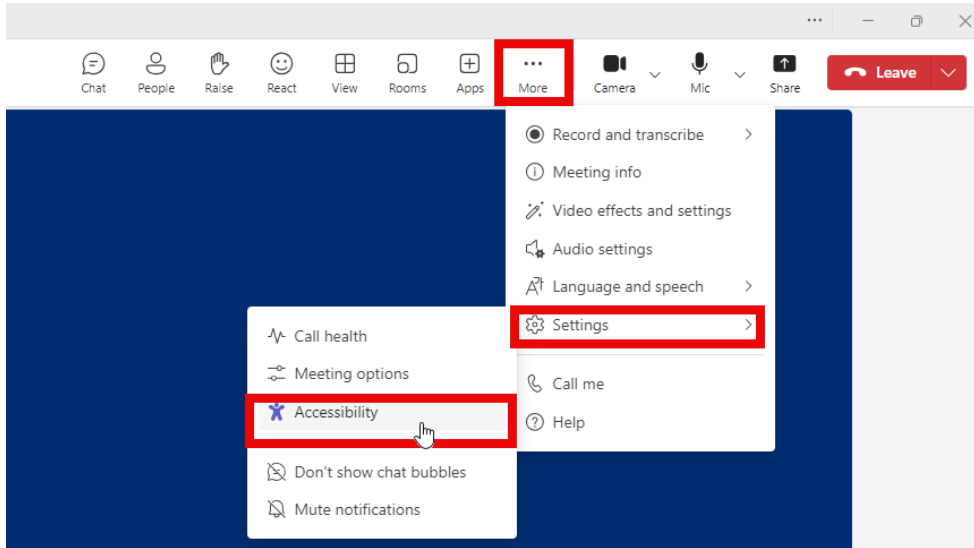
ARIZONA DEPARTMENT OF
EDUCATION

Special Education Data Updates

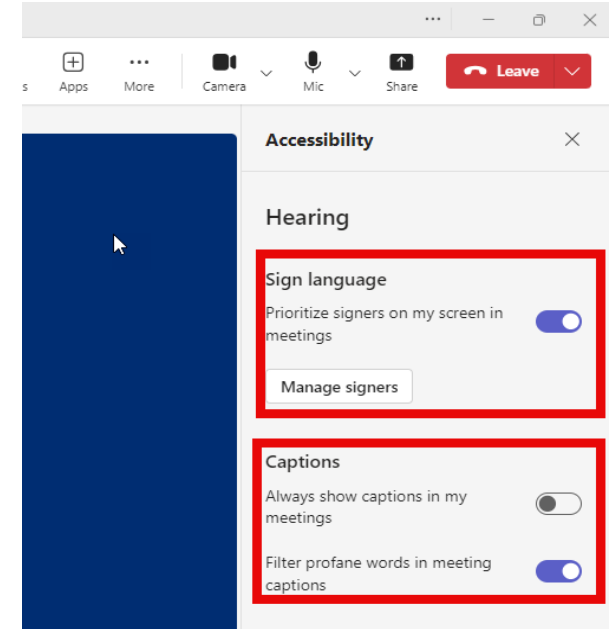
ESS Data Management
December 2025

Before we get started, here are a few reminders:

To use live captions in Teams, go to the meeting controls at the top of the screen and select More > Settings > Accessibility



In the Accessibility options, you can manage how you view the signers (interpreters), if applicable, and turn on captions



- Please stay muted throughout the presentation
- There will be a Q&A session at the end
- We will post this webinar recording on the [ESS Data Management webpage](#)

The use of AI meeting assistants, such as Otter.ai and Chorus.ai, that record audio of the meeting, write notes, capture action items, and generate meeting summaries for virtual meetings is prohibited.

Agenda

- Welcome, School Finance!
- ADM Funding vs. Federal Funding
- Home Placement Reporting
- 915 Process vs. ESS Data Correction Process
- Calendars and Relationships for Tuition-out Schools
- Reminders
- Q&A

Special Education Data Updates

ADM Funding vs. Federal Funding



Average Daily Membership

- The total number of days the student is enrolled within the first 100 days of an instructional calendar
- Additional consideration includes:
 - Student full-time enrollment (FTE) status
 - Enrollment or withdrawal date
 - Concurrent enrollment

$$\text{ADM} = \frac{\text{Membership Days}}{100} \times \text{FTE}$$

ADM and SPED Funding

Disability	Weight
Multiple Disabilities Severe Sensory Impairment	7.947
Orthopedic Impairment (Self-Contained)	6.773
MD-R, A-R, and SID-R	6.024
MD-SC, A-SC, and SID-SC	5.988
Emotionally Disabled (Public)	4.822
Visual Impairment	4.806
Hearing Impairment	4.771
Moderate Intellectual Disability	4.421
Preschool Severe Delay	3.595
Orthopedic Impairment (Resource)	3.158
DD, ED, MIID, SLD, SLI, and OHI	0.292

BSA55 Report

ADM Value Used: FY 2026 100th Day Membership

Is Small Isolated School District: Not Isolated

Apportionment Date: 10/22/2025

Add Ons	Non-AOI ADM	AOI-FT ADM	AOI-PT ADM	Support Level Weight	Non-AOI Weighted ADM	AOI-FT Weighted ADM	AOI-PT Weighted ADM
ELL	4,684.2896	0.0000	0.0000	0.1150	538.6933	0.0000	0.0000
K-3	12,210.5493	0.0000	0.0000	0.0600	732.6330	0.0000	0.0000
K-3 (Reading)	0.0000	0.0000	0.0000	0.0400	0.0000	0.0000	0.0000
HI	86.5075	0.0000	0.0000	4.7710	412.7273	0.0000	0.0000
MD-R,A-R,SID-R	833.9691	2.0000	0.0000	6.0240	5,023.8299	12.0480	0.0000
MD-SC,A-SC,SID-SC	798.3256	0.0000	0.0000	5.9880	4,780.3737	0.0000	0.0000
MD-SSI	31.3950	0.0000	0.0000	7.9470	249.4961	0.0000	0.0000
OI-R	31.8811	1.0000	0.0000	3.1580	100.6805	3.1580	0.0000
OI-SC	44.9800	0.0000	0.0000	6.7730	304.6495	0.0000	0.0000
P-SD	75.0700	0.0000	0.0000	3.5950	269.8767	0.0000	0.0000
DD,ED,MIID,SLD,SLI,OHI	6,788.5708	5.0814	0.0141	0.2920	1,982.2627	1.4838	0.0041
ED-P	94.5625	0.0000	0.0000	4.8220	455.9804	0.0000	0.0000
MOID	86.5750	0.0000	0.0000	4.4210	382.7481	0.0000	0.0000
VI	23.3300	0.0000	0.0000	4.8060	112.1240	0.0000	0.0000
FRPL	22,545.2401	0.0000	0.0000	0.0220	495.9953	0.0000	0.0000
Regular	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
G	1,394.0775	0.0000	0.0000	0.0070	9.7585	0.0000	0.0000
Group B - Add On Unweighted ADM	49,729.3231	8.0814	0.0141				
Total Unweighted Group B Add On			49,737.4186				
Group B - Add On Weighted ADM					15,851.8288	16.6898	0.0041
Total Weighted Group B Add On							15,868.5227

Weighted SPED ADM

Calculation For Base Support Level

		Non-AOI ADM		AOI-FT ADM		AOI-PT ADM
Regular Education Weighted ADM		57,861.4505		112.7452		30.4090
Group B - Add On Weighted ADM	+	15,851.8288	+	16.6898	+	0.0041
Total ADM	=	73,713.2793	=	129.4350	=	30.4131
AOI Funding Factor	x	1.0000	x	0.9500	x	0.8500
Weighted ADM	=	73,713.2793	=	122.9633	=	25.8511

Total Weighted ADM

73,862.093708

Base Level Amount (FY26)

x \$5,113.26

Total Weighted ADM x Base Level Amount

\$377,676,089.27

Federal Funding

- Formula
 - Base
 - Population
 - Poverty

[Program Management](#)



ARIZONA DEPARTMENT OF
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Program Management

The Exceptional Student Services (ESS) Program Management team distributes Individuals with Disability Act grant monies to eligible Public Education Agencies (PEA) throughout Arizona. The grant application process is facilitated through the grants management system. Grants are approved, amended, and financially monitored through this system. Programmatic monitoring for IDEA grants is facilitated between the program management team and the program support and monitoring specialist in ESS.

IDEA Entitlement Grant

The IDEA formula grants are used to assist Arizona in meeting the excess costs of providing special education and related services to children with disabilities. In order to be eligible for funding, PEAs must serve all children with disabilities between the ages of 3 through 21 and be non-profit.

[Information on the audit resolution](#)

[Fiscal Year 2020 Allocations](#), respective proportionate share obligations for those allocations, and the maximum CEIS activities that can be spent.

[Fiscal Year 2021 Allocations](#), respective proportionate share obligations for those allocations, and the maximum CEIS activities that can be spent.

[Fiscal Year 2022 IDEA and ARP IDEA Allocations](#), respective proportionate share obligations for those allocations, and the maximum CEIS activities that can be spent. **(Allocations were updated on**

Special Education Data Updates

Home Placement Reporting



Different Home Settings

AzEDS SPED Reporting web page

ARIZONA DEPARTMENT OF EDUCATION

Parents Educators & Administrators Programs About ADE Data & System

Home Special Education / AzEDS SPED Reporting

AzEDS SPED Reporting

Discover useful tools for those who submit data for students with disabilities to the AzEDS that illustrate which needs may be reported with which service codes, and more.

Special Education Reporting Guidance

- [Discipline Data Collection Manual - Updated!](#)
- [Reporting Ancillary Needs](#)
- [Reporting Special Education Students in a Home Placement](#)
- [Reporting Parentally Placed ISP Students to AzEDS](#)
- [Approved Private Day Schools, Residential Treatment Centers, or Head Starts](#)
- [Reporting Students with an Emotional Disability, Public/Private Programs \(ED-P\)](#)

Home Placement vs. Homeschooled vs. Homebound

Helping Special Education Directors, Teachers, and Staff Identify Key Differences

These learning environments can be confusing, and some are often misinterpreted or misused. Each environment has specific statutory references or policies and procedures for implementation. Review the comparison below to understand the key differences in each.

Home Placement Home Instruction	Home Placement (instruction in the home) is one of the most restrictive placement options along the continuum of service delivery models available for students with disabilities. The individualized education program (IEP) team determines the student's least restrictive environment (LRE), reviews and revises the student's IEP as necessary to ensure a free, appropriate public education (FAPE) continues to be provided. This placement is not typical and may often be temporary.
Homeschooled	As outlined in A.R.S. §15-802, homeschooled means a non-public school taught primarily by the parent, guardian, or other person who has custody of the child or non-public instruction provided in the child's home. If eligible, homeschooled students may receive special education and related services under a service plan. There is no entitlement to special education and related services, however, the student may be provided equitable services through a service plan under a school district's proportionate amount of federal funding on students in this type of parental/private placement (34 CFR §§300.130-300.144).
Homebound Hospitalized	Governed by A.R.S. §15-901(B)(15), a homebound or hospitalized setting is used when a student is unable to attend school due to illness, disease, accident or other health condition(s). The student must be examined by a medical doctor and be certified by that doctor as being unable to attend regular classes for a period greater than three school months. The medical certification shall state the general medical condition, such as illness, disease or chronic health condition. Homebound or hospitalized setting includes a student who is unable to attend school for a period of less than three months due to a pregnancy if a medical doctor, after an examination, certifies that the student is unable to attend regular classes due to risk to the pregnancy or to the student's health. Please contact School Finance for further information not involving special education.

[Concurrent Need](#)
[Code Eligibility M](#)

Can a Special Education student be Homebound per A.R.S. §15-901?

- Yes. A SPED student can be designated **Homebound**. The student should be designated as **Homebound** in the Student Information System in **Enrollment** Information. Once designated as Homebound, minutes of attendance are to be reported to AzEDS.
- A SPED student designated as Homebound will receive instruction at home.
- SPED data should be reported with the appropriate **LRE** in Special Education data in SIS with a Need/Service/Program of LRE **H** = Home placement.

Homebound FAQ

- Did the student receive at least 4 hours of instruction per week?
 - **If yes:**
 - Minutes of attendance must be reported on the first day the student receives homebound instruction to avoid failing. (error code -10140)
 - Logged by the teacher for each day that instruction is provided
 - **If no:**
 - Students receiving less than four (4) hours of instruction should not be considered “in attendance” for the week for audit purposes
 - If the student cannot receive or complete the minimum hours of instruction within a week, then no attendance minutes should be recorded for the week to AzEDS

Validate Student Data: STUD10

Student Detail

- ABSATT10 - Absence / Attendance Minutes Verification Report
- DRP10 - Dropout Recovery Program Data Verification Report
- INTEG15 - Student Data Integrity Report
- MEM10 - Shared Student Enrollment Report
- STUD10 - Student Data Verification Report
- STUD15 - Student Data Verification Detail Report
- STUD25 - Student Name/DOB Variance Report
- STUD35 - Duplicate Student ID Report
- STUD72 - Student Membership Information by DOB / DOB

STUD10 - Student Data Verification Report

The Student Data Verification Report comprises eleven unique informational reports: School Enrollment Information; FTE Information; Tuition Payer Information; Special Enrollment Information; Homebound Information, Chronic Health Problem Information, Student Parent Information, Student Address Information, Ethnicity and Race Information, Tribal Affiliation Information and Student Characteristic Information.

School(s): Grade(s): Page Breaks between Schools:

Page Break between Grade Levels: Data Type: Include Summer Withdrawals (Only for School Enrollment Information):

[View Report](#)

PDF
CSV
Print

School Year: 2023 - 2024

homebound information

School CTDS: 00-00-00-00

School Name: Collins (District: 0047)

Report Date: 11/03/2023 03:04 PM

District Student ID	State Student ID	Last Name	First Name	Middle Name	Homebound Start Date	Homebound End Date
000001	00000170	Case	Thomas	Stacy	07/24/23	01/01/24
000002	00000171	Frederick	Walter	Lee	08/28/23	11/05/23
000003	00000172	Frederick	Walter	Lee	02/26/24	05/22/24

Validate Student Data: STUD72

STUD72 - Student Membership Information by DOA / DOR Report

PDF

CSV

Print

Additional Demographics

Responsible Party Last Name: [REDACTED] Responsible Party First Name: [REDACTED] Birth Country Code: US Birth State: AZ Foreign Exchange: No
Home Language: 00-English Tribal Affiliation:

Enrollment / Withdrawal Activity

School CTDS: [REDACTED] Enrollment Activity: E1 Entry Date: 07/24/23 Grade Level: 2 CalendarCode: [REDACTED]
School Name: [REDACTED] Withdrawal Activity: P Withdrawal Date: 05/22/24 Membership Type: M Calendar LEA ID: [REDACTED]

Funded DOR			FTE			Tuition Payer			No Special Enrollment Data	Home Bound		Chronic Health Problems Data	
Funded DOR	Start	End	FTE	Start	End	Code	Start	End		Start	End	Start	End
[REDACTED]	07/24/23	05/22/24	1.00	07/24/23	05/22/24	1	07/24/23	05/22/24		07/24/23	01/01/24	07/24/23	05/22/24

Validate Student Data: SPED10

SPED10 - SPED Data Verification Report 

PDF

CSV

Print

District Student ID	State Student ID	Last Name	First Name	DOB	Gender	Ethnicity	Race	ELL ¹	Type	Need/LRE Code	Entry Date	Exit Date	SPED Fed Primary Need Indicator	Ancillary Need	Primary/Secondary School	SPED Exit Reason	I
					M	Non-H	WH	N	LRE	H	07/24/23	05/22/24			P	Graduated with regular high school diploma	0
									Need	A	07/24/23	05/22/24	Y	N			
									Need	OHI	07/24/23	05/22/24	N	N			
									Need	SLD	07/24/23	05/22/24	N	N			
									Need	SLI	07/24/23	05/22/24	N	N			

Special Education Data Updates

Data Correction Requests



15-915 Process

- Ability to update student data for the past 3 years for state aid or budget capacity
- Not all Integrity runs for the prior years
- Integrity rules may be retroactively implemented and cause “new” integrity errors
- [Guidelines for Requesting Prior Year Corrections to State Aid or Budget Capacity \(A.R.S. § 15-915\)](#)

CSV File: Technical Impact File

Examples of the type of data change:	ResourceName:
SPED -Student need descriptors, ELL participation	studentNeeds
ELL, Title 1 and other Programs	studentProgramAssociations
Enrollment entry and exit dates and codes. Grade level, FTE and TP	studentSchoolAssociations
Minutes of attendance or absence days	studentSchoolAttendanceEvents
SPED -LRE settings	studentSpecialEducationProgramAssociations
Student name, birth information	students
STC data and course information	studentSectionAssociations
IEP responsibility	studentEducationOrganizationResponsibilityAssociations

FiscalYear	StudentUniqueID	SchoolID	ResourceName	PropertyLocator	OldValue	NewValue
2024	123456789	1234	students	FirstName	Alex	Alexander
2024	123456789	1234	StudentSchoolAssociations	ExitWithdrawTypeDescriptorId	W4	W1
2024	123456789	1234	studentProgramAssociations	ProgramTypeDescriptorId	14	11
2024	123456789	1234	studentNeeds	StudentNeedDescriptorID	ED	EDP
2024	123456789	1234	studentSchoolAttendanceEvents	AttendanceEventCategoryDescriptorID	0	1

System Status

System Status

2025

- Statewide Process
- LEA Specific Process

REST API Status **Available**

Calendar Submission **Unavailable**

Integrity Status

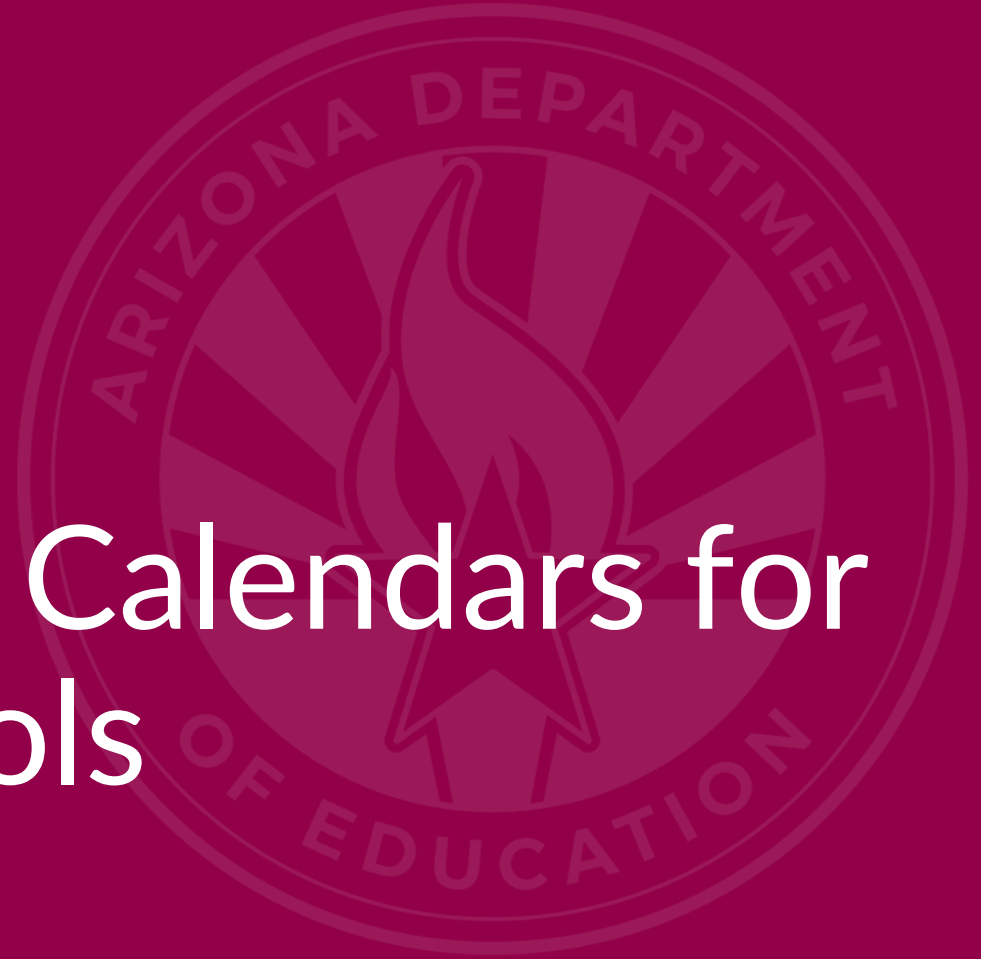
Integrity Process	Start Date Time	End Date Time	Status
Accountability, Other	07/15/2025 9:01 PM	07/15/2025 9:16 PM	Completed
→ ADM	11/02/2025 6:59 PM	11/02/2025 7:17 PM	Completed
Calendar	06/06/2025 8:39 PM	06/06/2025 8:47 PM	Completed
Discipline Integrity	07/15/2025 10:17 PM	07/15/2025 10:22 PM	Completed
→ ELL	11/02/2025 6:59 PM	11/02/2025 7:17 PM	Completed
Fed SPED	07/15/2025 8:34 PM	07/15/2025 8:44 PM	Completed
→ FRPL	11/02/2025 6:59 PM	11/02/2025 7:17 PM	Completed
FSP	07/15/2025 10:30 PM	07/15/2025 10:33 PM	Completed
→ Gifted	11/02/2025 6:59 PM	11/02/2025 7:17 PM	Completed
Homeless	07/15/2025 10:34 PM	07/15/2025 10:34 PM	Completed
→ SPED	11/02/2025 6:59 PM	11/02/2025 7:17 PM	Completed
STC	07/15/2025 9:17 PM	07/15/2025 10:15 PM	Completed
Support Program	07/15/2025 8:45 PM	07/15/2025 9:00 PM	Completed

ESS Data Correction Requests

- IDEA Federal Reporting Requirements
- [Fillable data correction form](#)
- Reviewed/approved by ESS Data Management Governance Team

Special Education Data Updates

Relationships and Calendars for Tuition-Out Schools



Establish a Relationship in AzEDS

- Submit a Help Desk Ticket to ESS Data Management to establish a relationship with:
 - Approved Private Day School
 - Approved Residential Treatment Center
 - Head Start

New Relationship

Effective Start Date (required) Effective End Date

07/01/2025

Relationship Type (required)

-Select a Relationship-

Child Nutrition Program operated by

Child Nutrition Program operator of

Governed By

Governs

Has Member District

Member District Of

Owns

Participates In

Relies On

Submits AzEDS Student data on Behalf of

-Select a Relationship-

Add AzEDS Calendar

- Approved Private Day Schools
- Approved Residential Treatment Centers
- School Finance creates a Calendar; Adds Posts Submission Window Permissions in AzEDS

Add Post Submission Window

Track LEA
Chandler Unified District #80 (4242)

School
ACCEL Metro Campus (7356)

Calendar Type
5DayAllGrades (5-Day calendar for all grades)

Calendar Code
4242-7356-5DayAllGrades-###

Begin Date 10/30/2025 **End Date** 11/14/2025

Special Education Data Updates

Reminders



What You Need to Know

- Recording: October 1 Data Collection Phase 2 Reconciliation Training
- Recording: November SEDU Q&A Session
- October 1 Data Reconciliation due December 10, 2025

Special Education Data Updates

Q&A



Contact School Finance

602.542.5695

Payments (Option 1)

BSA, CSF, IIF

Budgets (Option 2)

Expenditure Budgets, AFR, BUDG25/75/AGD

Analysts (Option 3)

Student Data, SDER, Instructional Calendars,
Transportation Reporting, 915s

School Finance



ADEConnect Support

(602) 542-7378

ESS Data Management Inbox

(602) 542-3962

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Next SEDU Webinar: January 21, 2026

ESS Data Management

