



CTE Administrators Meeting

September 16, 2026
8:30 a.m. – 11:30 a.m.
East Valley Institute of Technology - EVIT
1601 West Main Street, Mesa, AZ 85201

Please use the following link to attend on-line: <https://www.youtube.com/@evitnews>

AGENDA

Welcome and Introductions: Kevin Imes

ADE CTE Updates:

Counseling – Emily Brown
CTSOs – Julie Ellis
Data and Accountability – Charles Jarvis
Finance and Grants – Bobby Neves
Program Services – Michelle Martinez
Technical Skills Assessments
Work Based Learning

Partner Updates:

- ACOVA – Rebecca Robinson
- ACTEAZ – Stephen Weltsch
- ACTECC – Jennifer Brooks
- ASA – Katherine Strevell
- Project Change – Maya Salas

Closing: Kevin Imes

Next CTE Administrators Meeting
In conjunction with the
ACOVA Fall Conference
Friday, November 6, 2025, 8:30 a.m.
Prescott Resort | 1500 East State Route 69
Prescott, Arizona 86301

District Name: _____



CTSO Chapter Reporting Crash Course Worksheet!

1. The first year CTSO Annual Chapter Submissions will be officially submitted into the CTE Data Portal is FY_____.

2. The CTE Data Portal CTSO tab can only be viewed after _____ has been added.

3. What CTE Data Portal role in ADEConnect will be available when assigning for a school.

CTE Data Portal: _____

4. A CTSO Chapter Record is split into 2 distinct sections.

_____ and _____

5. ADE CTE has the goal of providing as much _____ as possible to accommodate all local needs.

6. CTSO Annual Chapter Submission reporting deadline for the fall is _____.

7. Programs available to align with CTSO Chapters will come directly from the _____ for that school.

There is more! →

8. What is NOT one of the required steps to complete an Annual Chapter Submission?

- a. Adding Chapter ID
- b. Adding number of middle school members
- c. Adding at least 1 Advisor
- d. Signing the Statement of Assurance

9. This CTSO Chapter Record Status indicates a completed Chapter Record has been sent to ADE CTE for approval. _____

10. _____ listed in the CTSO Chapter Record will be sent automated progress emails.

11. CTSO Student Level Membership has a hard reporting deadline of _____.

12. CTSO Student Level Membership will collect information on _____ groups.

13. Uploading a student manually for CTSO student level membership can be done by _____ or _____.

14. _____ can only be used once fall enrollment has been added into the CTE Data Portal.

15. CTSO Student Level Membership Bulk upload will have _____ required fields but _____ fields total.

CTE Approved Program List 2026-2027

Blue Text = New Program/New Information

Rank	Region In Demand	CIP Code	CTE Program list	Carnegie Units Required	Non-Traditional	CTSO
	A,B,C,D	52.0301.00	Accounting	2	*	FBLA
	A,B,C,D	01.0000.00	AgriScience	3	*	FFA
	A,B,C,D	47.0608.00	Aircraft Mechanics	3	Female	SkillsUSA
	A,B,C,D	36.0202.00	Air Transportation	3	Female	SkillsUSA
	A,B,C,D	15.1303.00	Architectural Drafting	2	Female	SkillsUSA
	A,B,D	14.4201.00	Automation and Robotics	2	Female	SkillsUSA
	A,B,C,D	47.0603.00	Automotive Collision Repair	2	Female	SkillsUSA
	A,B,C,D	47.0604.00	Automotive Technologies	3	Female	SkillsUSA
	B,C	41.0100.00	Bioscience	2	*	HOSA/FFA
	A,B,C,D	52.0201.00	Business Management	2	*	FBLA
	A,B,C,D	52.0408.00	Business Operations	2	*	FBLA
	A,B,C,D	48.0703.00	Cabinetmaking	2	Female	SkillsUSA
	A,B,C,D	46.0201.00	Carpentry	2	Female	SkillsUSA
	A,B,C,D	46.0415.00	Construction Technologies	2	Female	SkillsUSA
	-	12.0400.00	Cosmetology and Related Services	2	Male	SkillsUSA
	A,B,C,D	12.0500.00	Culinary Arts	2	Female	FCCLA
	A,B,C,D	51.0600.00	Dental Assisting	2	Male	HOSA
	A,B,C,D	47.0613.00	Diesel Engine Repair (NEW NAME: 2026-2027: Medium/Heavy Vehicle and Truck Technologies).	3	Female	SkillsUSA
	A,B	10.0304.00	Digital Animation	2	*	FBLA/SkillsUSA
	A,B	09.0702.00	Digital Communication	2	*	FBLA/SkillsUSA
	B	50.0605.00	Digital Photography	2	*	FBLA/SkillsUSA
	A,B,C,D	13.1210.00	Early Childhood Education	2	Male	FCCLA
	A,B,C,D	13.1200.00	Education Professions	2	*	FCCLA
	A,B,C,D	46.0301.00	Electrical and Power Transmission Installation	2	Female	SkillsUSA
	A,B,C,D	51.0904.00	Emergency Medical Services	2	*	HOSA
	A,B,C,D	47.0701.00	Energy Systems	2	Female	SkillsUSA
	A,B,C,D	15.0000.00	Engineering	2	Female	SkillsUSA
	-	50.0407.00	Fashion Design and Operations	2	*	FCCLA
	B	50.0602.00	Film and TV Production	2	Female	FBLA/SkillsUSA
	A,B,C,D	52.0801.00	Finance	2	*	FBLA/DECA
	A,B,C,D	43.0202.00	Fire Service	2	Female	SkillsUSA
	B	50.0409.00	Graphic Design	2	*	FBLA/SkillsUSA
	A,B,C,D	47.0201.00	Heating, Ventilation and Air Conditioning	2	Female	SkillsUSA
	A,B,C,D	49.0202.00	Heavy Equipment Operations	2	Female	SkillsUSA
	A,B,C,D	47.0300.00	Heavy Industrial Maintenance	2	Female	SkillsUSA
	A,B,C,D	51.2602.00	Home Health Aide	2	Male	HOSA
	A,B,C,D	52.0900.00	Hospitality Management	2	*	FCCLA/DECA
	A,B,C,D	50.0408.00	Interior Design	2	*	FCCLA
	A,B,C,D	28.0101.00	JROTC Airforce/Spaceforce	2	Female	JROTC/SkillsUSA
	-	28.0301.00	JROTC Army	2	Female	JROTC/SkillsUSA
	-	28.0401.00	JROTC Navy/Marine	2	Female	JROTC/SkillsUSA
	A,B,C,D	51.0802.00	Laboratory Assisting	2	*	HOSA
	A,B,C,D	43.0100.00	Law and Public Safety	2	Female	SkillsUSA
	-	22.0302.00	Legal Assistant	2	Male	FBLA
	A,B,C,D	52.1801.00	Marketing	2	*	DECA
	A,B,C,D	15.1306.00	Mechanical Drafting	2	Female	SkillsUSA
	A,B,C,D	51.0801.00	Medical Assisting Services	2	Male	HOSA
	A,B,C,D	51.0707.00	Medical Records Technologies	2	*	HOSA
	A,B,C,D	51.1502.00	Mental and Social Health Technician	2	Male	HOSA
	A,B,D	15.0307.00	Music and Audio Production	2	Female	SkillsUSA

CTE Approved Program List 2026-2027

Blue Text = New Program/New Information

Rank	Region In Demand	CIP Code	CTE Program list	Carnegie Units Required	Non-Traditional	CTSO
	A,B,C,D	11.1999.00	Network Security	2	Female	FBLA/SkillsUSA
	A,B,C,D	51.3902.00	Nursing Services	2	Male	HOSA
	A,B,C,D	51.0805.00	Pharmacy Support Services	2	Male	HOSA
	A,B,C,D	46.0503.00	Plumbing	2	Female	SkillsUSA
	A,B,C,D	48.0510.00	Precision Machining	3	Female	SkillsUSA
	A,B,C,D	15.0616.00	Semiconductor Manufacturing	2	Female	SkillsUSA
	A,B,C,D	11.0202.00	Software and App Design	2	*	FBLA/SkillsUSA
	A,B,C,D	51.0913.00	Sports Medicine and Rehabilitation	2	Male	HOSA
	B	50.0599.00	Stagecraft	2	*	SkillsUSA
	A,B,C,D	15.1202.00	Technology Devices Maintenance	2	Female	FBLA/SkillsUSA
	A,B	51.3501.00	Therapeutic Massage	2	Male	HOSA
	A,B,C,D	01.8301.00	Veterinary Assisting	2	Male	FFA/HOSA
	A,B,C,D	48.0508.00	Welding Technologies	2	Female	SkillsUSA

Blue Text = New Program/ New Information

The following programs to be discontinued as State Approved Programs. If Programs are to be offered they must be as a Local Occupational Program (LOP)

2026 Rank		CIP# to be discontinued	CTE Program being discontinued	Last SY students enrolled as Participant in State-wide Program	Last SY students can Concentrate in State-wide Program
	A,B	10.0200.20	Digital Printing	2025-2026	2026-2027
	A,B,C,D	14.1001.00	Electronic Technologies (merging with Automation & Robotics)	2025-2026	2026-2027

Representation of Regions In-Demand

- A Maricopa and Pinal
- B Pima, Santa Cruz, Cochise, Graham, and Greenlee
- C Coconino, Yavapai, Apache, Gila, and Navajo
- D Yuma, Mohave, and La Paz
- No data indicating in-Demand status

NOTE: ADE CTE State program list is evaluated every two years. Next evaluation will be 2026-2027 for the 2027-2028 SY list.

For more information in the development of Arizona Career and Technical Education Programs visit: <https://www.azed.gov/cte/programs>

REGISTER NOW!

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Arizona MFG Day 2026
at Grand Canyon University

A hands on career exploration event
connecting students with Arizona
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and real pathways into the workforce.



October 29–30, 2026



Grand Canyon University



Find out more and
register for the
event today!



Approx. Event Hours

Oct 29:

8:30 AM–12:00 PM

1:00–3:00 PM Manufacturer Networking

Oct 30:

8:30 AM–12:00 PM



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TOGETHER.



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UNIVERSITY

Arizona Association for Middle Level Education

Middle Matters Leadership Collective

A Leadership Series Focused on Advancing
Academic Achievement in the Middle Grades

“Designing the Pipeline: CTE for the Middle Grades”

Presented by:

Susan Farretta, ADE, and Rahsaan Bartet, West-MEC

Friday, October 23, 2026

11:00 AM - 1:30 PM

Laveen Education Center

5001 W. Dobbins Road

Laveen, AZ 85339



Register for Free

AzAMLE.org/Collective

Lunch Included

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Arizona Association for
Middle Level Education



Arizona AMLE Presents 2026 Middle Grades Summit

"Mastering the Middle"

Advancing Academic Achievement

Saturday, September 19 – Arizona State University

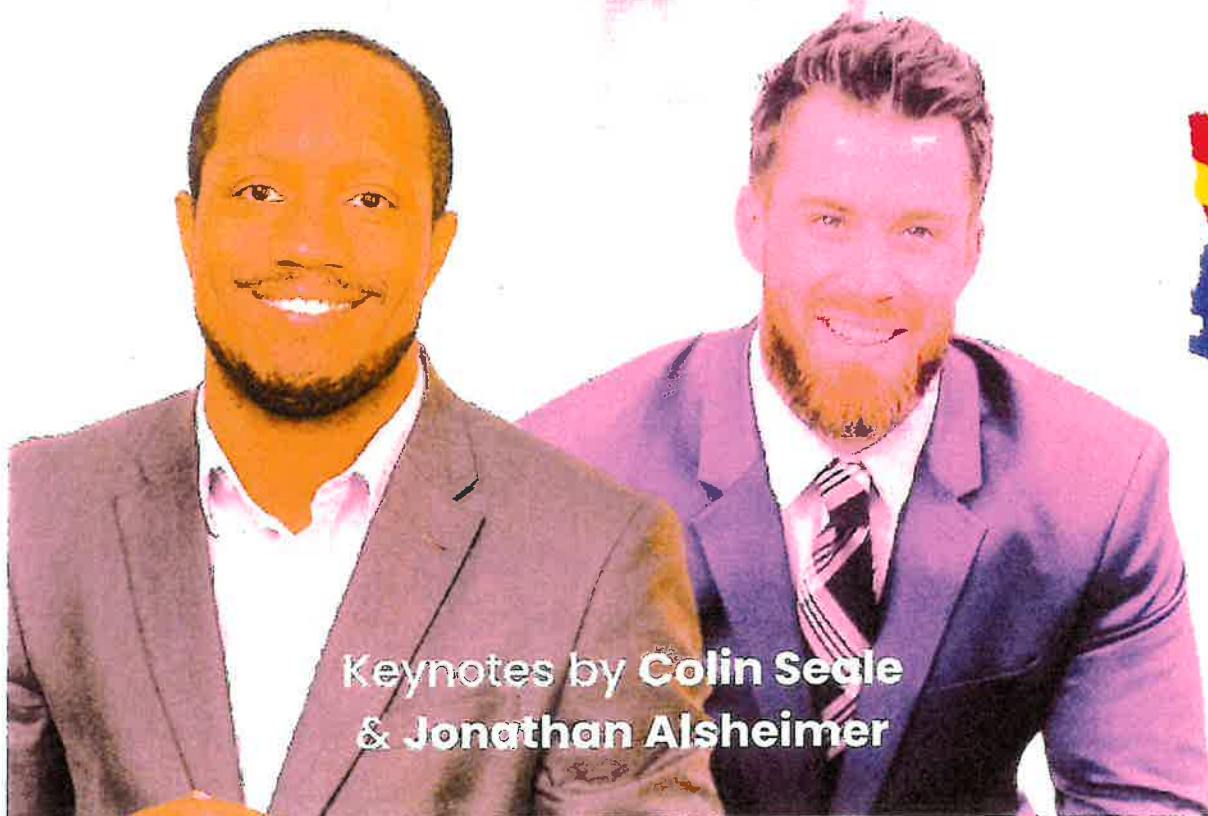
Learn More & Register at AzAMLE.org/Summit

AzAMLE Members: \$130

Non-AzAMLE Members: \$160

Each Registration Includes:

Breakfast, Lunch, Conference Swag, Exhibit Hall,
and Educational Sessions Centered Around Best Practices



**Keynotes by Colin Seale
& Jonathan Alsheimer**

Arizona Association for
Middle Level Education



**Mary Lou Fulton
College for Teaching
and Learning
Innovation**

**Arizona State
University**



COLLABORATION AT EVERY STEP

Our seven CTE units collaborate at every stage of program development to ensure CTE programs meet industry needs, prepare students for success, and drive Arizona's workforce.



PROGRAM SERVICES

Leads the development, approval, and continuous improvement of CTE programs aligned to high-skill, high-wage, in-demand occupations.

Uses labor market data from the Arizona Office of Economic Opportunity to identify in-demand careers.

Identifies industry credentials, licenses, and certifications.



CTSO'S

Empowers student leadership, career exploration, and competitive success through Career and Technical Student Organizations.

Six state-recognized CTSOs: DECA, FBLA, FCCLA, FFA, HOSA, SkillsUSA.

Builds leadership, employability, public speaking, and real-world skills.



COUNSELING SERVICES

Supports career planning.

Supports and collaborates with counselors related to ECAPs and CTE participation.

Promotes equity and access for every learner.



TECHNICAL STANDARDS AND TECHNICAL SKILLS ASSESSMENTS

Ensures CTE programs are aligned to industry standards and measure student proficiency.

Analyzes programs and develops technical standards and TSA assessments.

Supports Professional Skills, Academic Integration, and Early CTE (eCTE) experiences.



WORK-BASED LEARNING

Integrates real-world experiences that connect learning to careers.

Identifies and develops industry partnerships.

Provides internships, job shadows, apprenticeships, and other WBL opportunities.

Monitors and evaluates WBL outcomes.



DATA & ACCOUNTABILITY

Uses data to drive decision-making, measure performance, and improve student outcomes.

Collects and analyzes CTE data on participation, performance, and outcomes.

Reports on Perkins V required indicators and data measures.



FINANCE & GRANTS MANAGEMENT

Ensures responsible stewardship of CTE funds to support high-quality programs.

Confirms eligibility and allowable uses.

Monitors expenditures and ensures compliance.

Plans for sustainability and future funding.



OUR MISSION

Empowering all learners to achieve excellence by providing access to career-connected learning and opportunities for lifelong success.



ADE CTE – NEW PROGRAM DEVELOPMENT CHECKLIST

Cross-Unit Responsibilities for Developing and Launching a New CTE Program

Purpose:

Use this checklist to ensure that every ADE CTE unit contributes to the development, approval, implementation, and continuous improvement of a new CTE program.



OUR SEVEN CTE UNITS WORK TOGETHER AT EVERY STAGE
to ensure high-quality CTE programs that meet industry needs and prepare students for success.



PROGRAM SERVICES



CTSO'S



COUNSELING SERVICES



TECHNICAL STANDARDS & TECHNICAL SKILLS ASSESSMENTS



WORK-BASED LEARNING



DATA & ACCOUNTABILITY



FINANCE & GRANTS MANAGEMENT



LEGAL FOUNDATION: Perkins V – 20 U.S.C. § 2354 (Sec. 134) & § 2355 (Sec. 135) • A.R.S. § 15-391 et seq. • A.R.S. § 15-393 & § 15-393.01

1 WORKFORCE NEED & PROGRAM IDENTIFICATION

Programs Services

- ☐ Identify career field/occupation.
- ☐ Review Arizona labor-market information (OEO).
- ☐ Verify alignment with high-skill, high-wage, in-demand occupations.
- ☐ Examine current, emerging, projected workforce needs.
- ☐ Identify program area/career cluster.
- ☐ Determine fit for CTE Approved Program List.
- ☐ Determine statewide program or local occupational process.
- ☐ Consult industry, education & community stakeholders.
- ☐ Identify PD needs.
- ☐ Identify technology/infrastructure needs.
- ☐ Develop program description, CIP/code, coherent sequence, courses & rationale.

Perkins V: § 134(d)(1)(A), (B), (E), (F), (K)
A.R.S. § 15-391(A)(1), (6), (15-19), (23), (24)
A.R.S. § 15-393

2 PROGRAM DESIGN & INDUSTRY VALIDATION

Technical Standards & Technical Skills Assessments

- ☐ Identify entry-level knowledge and skills.
- ☐ Convene industry expert committee.
- ☐ Establish essential technical knowledge & skills.
- ☐ Identify industry-recognized credentials, certifications, licenses, exams.
- ☐ Map credential requirements to technical standards.
- ☐ Incorporate industry technical skills and safety protocols.
- ☐ Include Arizona CTE Professional Skills.
- ☐ Establish measurable performance criteria.
- ☐ Ensure standards reflect workplace expectations.
- ☐ Identify standards for instructional delivery & assessment.
- ☐ Develop/coordinate TSA.
- ☐ Establish assessment blueprint, domains, weighting & alignment to standards.
- ☐ Set process for item development/review & first-time testing.
- ☐ Coordinate review/approval through ADE & industry processes.

Perkins V: § 134(d)(1)(A), (B), (E), (F), (K)

3 PROGRAM DESIGN

Programs Services + Technical Standards

- ☐ Collaborate on scope and sequence.
- ☐ Develop/coordinate instructional framework.
- ☐ Develop Blueprint for Instruction.
- ☐ Align instructional time to technical-standard domains.
- ☐ Ensure activities address knowledge & skills measured by TSA.
- ☐ Identify equipment & facility requirements.
- ☐ Develop/update equipment list.
- ☐ Identify opportunities for work-based learning.
- ☐ Ensure academic integration where appropriate.
- ☐ Verify alignment of standards, credentials and assessment.

Perkins V: § 134(d)(1)(C), (E), (F), (K)
§ 135(a)(1)(B), (J)
A.R.S. § 15-391(A)(1), (6), (15), (23), (24)
A.R.S. § 15-781

4 CAREER GUIDANCE & STUDENT ACCESS

Counseling Services

- ☐ Develop counselor-facing information for new program.
- ☐ Create/update CTE Quick Reference Guide.
- ☐ Identify career cluster, related occupations & opportunities.
- ☐ Identify postsecondary pathways.
- ☐ Identify college credit/articulation opportunities.
- ☐ Provide info for student recruitment & scheduling.
- ☐ Ensure counselors understand prerequisites & sequence.
- ☐ Support equitable access & informed choice.
- ☐ Provide resources for student success.

Perkins V: § 134(d)(1)(F), (J)
§ 135(a)(1)(C)(i)
A.R.S. § 15-391(A)(14), (15), (23)

5 TECHNICAL STANDARDS & TSA FINALIZATION

Technical Standards & Technical Skills Assessments

- ☐ Finalize technical standards.
- ☐ Finalize TSA blueprint and specifications.
- ☐ Ensure test security requirements are met.
- ☐ Complete item development and pilot testing.
- ☐ Analyze item performance and revise as needed.
- ☐ Establish cut scores and passing standards.
- ☐ Prepare TSA administration guides.
- ☐ Obtain final ADE approval of standards & TSA.

Perkins V: § 134(d)(2)(A), (D)
§ 135(a)(1)(C)(i), (J)
A.R.S. § 15-391(A)(6), (10)
A.R.S. § 15-781

6 WORK-BASED LEARNING INTEGRATION

Work-Based Learning

- ☐ Identify WBL opportunities aligned to program.
- ☐ Establish employer & industry partnerships.
- ☐ Define student learning objectives & deliverables.
- ☐ Ensure safety, insurance, and legal compliance.
- ☐ Develop WBL agreements and documentation.
- ☐ Incorporate WBL activities into program sequence.
- ☐ Monitor and evaluate WBL experiences.

Perkins V: § 134(d)(1)(F), (K)
§ 135(a)(1)(C)(i)
A.R.S. § 15-391(A)(19)
A.R.S. § 15-393 • A.R.S. § 15-1283

7 DATA, ACCOUNTABILITY & CONTINUOUS IMPROVEMENT

Data & Accountability

- ☐ Enter program in ADE systems (e.g., CTE Data Portal).
- ☐ Establish baseline data.
- ☐ Define performance measures and targets.
- ☐ Monitor enrollment, concentrators, completion, and placement.
- ☐ Analyze program outcomes and student performance.
- ☐ Use data to drive program improvement.
- ☐ Report results as required (Perkins V indicators).
- ☐ Review and update program annually.

Perkins V: § 134(c), (d)(1)(H), (I), (K)
§ 135(a)(1)(M)
A.R.S. § 15-393.01

8 FINANCE & RESOURCE PLANNING

Finance & Grants Management

- ☐ Develop preliminary budget for program start-up.
- ☐ Identify funding sources (Perkins V, state, local, industry, grants).
- ☐ Plan for equipment, supplies, and materials.
- ☐ Ensure costs are allowable under Perkins V.
- ☐ Develop sustainability plan for ongoing operation.
- ☐ Document fiscal plan and approvals.

Perkins V: § 134(d)(1)(K), (M), (N)
§ 135(a)(1)(B), (C)(i)
A.R.S. § 15-391(A)(3), (18)
A.R.S. § 15-903 – 15-905

9 IMPLEMENTATION & LAUNCH

All Seven Units

- ☐ Finalize staffing plan and PD plan.
- ☐ Communicate program details to stakeholders.
- ☐ Prepare schedules and master plan.
- ☐ Ensure equipment installed and operational.
- ☐ Complete student recruitment & enrollment.
- ☐ Begin instruction following standards.
- ☐ Launch TSA readiness check.

Perkins V: § 134(d)(1)(C), (E), (F), (K)
§ 135(a)(1)(C)(i)
A.R.S. § 15-391(A)(6), (15), (23)
A.R.S. § 15-781

10 CONTINUOUS IMPROVEMENT & PROGRAM SUSTAINABILITY

All Seven Units

- ☐ Review program annually with industry input.
- ☐ Update standards, TSA items, and curriculum.
- ☐ Analyze labor-market trends and feedback.
- ☐ Adjust program to meet industry needs.
- ☐ Strengthen partnerships and resources.
- ☐ Ensure long-term sustainability of program.

Perkins V: § 134(d)(1)(H), (I), (K)
§ 135(a)(1)(B), (C)(i)
A.R.S. § 15-391(A)(1), (3), (6), (23)
A.R.S. § 15-781



FINAL READINESS TEST

- All 10 phases completed
- All legal requirements met
- Standards & TSA approved
- Resources & funding in place
- Staff trained & prepared
- Systems data entry complete
- Implementation plan approved

THE PROGRAM DEVELOPMENT PATHWAY



PLAN



DESIGN



PREPARE



LAUNCH



IMPROVE



HIGH-QUALITY CTE PROGRAMS
STRONG STUDENTS
STRONG ARIZONA



OUR MISSION:

Empowering all learners to achieve excellence by providing access to career-connected learning and opportunities for lifelong success.

TOGETHER WE ENSURE:

- ✓ High-quality programs (Perkins V, Sec. 134)
- ✓ Student success (A.R.S. § 15-391)
- ✓ Workforce readiness (A.R.S. § 15-393)
- ✓ Stronger Arizona (A.R.S. § 15-391)

LEARN MORE
about ADE CTE
resources and
guidance.

www.azed.gov/cte

CITATIONS KEY: Perkins V = Strengthening Career and Technical Education for the 21st Century Act | A.R.S. = Arizona Revised Statutes

ADE CTE – NEW PROGRAM DEVELOPMENT

**Cross-Unit Responsibilities for Developing
and Launching High-Quality CTE Programs**



OUR SEVEN CTE UNITS WORK TOGETHER AT EVERY STAGE
to ensure high-quality CTE programs that meet industry needs
and prepare students for success.



LEGAL FOUNDATION: Perkins V – 20 U.S.C. § 2354 (Sec. 134) & § 2355 (Sec. 135)
• A.R.S. § 15-391 et seq. • A.R.S. § 15-393 & § 15-393.01 • A.R.S. § 15-781

1 PHASE 1 – WORKFORCE NEED & PROGRAM IDENTIFICATION

- Identify and confirm the need using Arizona labor-market data (OEO).
- Verify alignment with high-skill, high-wage, and in-demand occupations.
- Engage industry, workforce, education, and community stakeholders.
- Develop the program description, coherent sequence, courses, technology/infrastructure needs, and rationale.

Legal / Policy Reference:
Perkins V §134(d)
• A.R.S. §15-393(Y)
• A.R.S. §15-391(4)(j)

2 PHASE 2 – PROGRAM DESIGN & INDUSTRY VALIDATION

- Identify entry-level occupational knowledge and skills.
- Convene an expert industry committee and establish essential technical knowledge and skills.
- Identify industry-recognized credentials, certifications, licenses, and examinations and map them to proposed standards.
- Include technical skills and Arizona CTE Professional Skills.

Legal / Policy Reference:
Perkins V §§134–135
• A.R.S. §15-391(4)(b), (l), (m), (n)

3 PHASE 3 – PROGRAM DESIGN

- Collaborate on scope, sequence, and the instructional framework.
- Identify equipment, facilities, and related resource requirements.
- Identify work-based learning opportunities and ensure academic integration.
- Verify alignment among standards, credentials, and assessments.

Legal / Policy Reference:
Perkins V §135(b)(1)–(3)
• A.R.S. §15-391(4)(d)–(f)

4 PHASE 4 – CAREER GUIDANCE & STUDENT ACCESS

- Provide counselor-facing information and update the CTE Quick Reference Guide.
- Identify the career cluster, related occupations, career opportunities, and postsecondary pathways.
- Identify college-credit and articulation opportunities, when applicable.
- Support equitable access, informed student choice, and communication with students and families.

Legal / Policy Reference:
Perkins V §134(d)(4)
• A.R.S. §15-391(4)(f), (l)

5 PHASE 5 – CTSO & STUDENT LEADERSHIP

- Determine the appropriate CTSO and verify program-area recognition.
- Provide leadership development, competitive events, business/industry interaction, and community service opportunities.
- Provide advisor training and implementation support.

Legal / Policy Reference:
Perkins V §135(b)(5)
• A.R.S. §15-391(4)(d)

ADE CTE PROGRAM DEVELOPMENT WORKFLOW

Cross-Unit Responsibilities from Start to Launch
Our seven CTE units collaborate at every phase to ensure
high-quality programs that meet industry needs and prepare
students for success.

6

**PHASE 6 –
WORK-BASED LEARNING &
INDUSTRY CONNECTIONS**



- Identify appropriate WBL opportunities and employer partners.
- Ensure WBL activities reinforce technical standards and student learning objectives.
- Identify employer participation requirements and appropriate WBL agreements/forms.
- Document student participation and competencies and use industry feedback for program improvement.

Legal / Policy Reference:
Perkins V §135(b)(2)
• A.R.S. §15-391(4)(d)
• A.R.S. §§15-393, 15-781

7

**PHASE 7 –
DATA, ACCOUNTABILITY &
PERFORMANCE**



- Determine enrollment, participant/concentrator, credential, placement, and follow-up reporting requirements.
- Ensure participation, completion, credential attainment, placement, and other outcomes can be reported accurately.
- Use program data to identify improvement opportunities.

Legal / Policy Reference:
Perkins V §113
• Perkins V §134(d)
• A.R.S. §15-393.01

8

**PHASE 8 –
FUNDING &
RESOURCE
DEVELOPMENT**



- Review the district's CLNA connection and State Priority eligibility.
- Verify equipment purchases and proposed expenditures meet applicable guidelines and grant requirements.

Legal / Policy Reference:
Perkins V §§134–135
• Arizona Perkins V State Plan
• A.R.S. §15-393

9

**PHASE 9 –
PROGRAM
IMPLEMENTATION
READINESS**



- Confirm equipment, facilities, teacher certification, professional development, WBL, industry partnerships, CTSO, counseling, assessment, and data readiness.
- Finalize the instructional blueprint and TSA blueprint.
- Develop and review TSA items and establish testing procedures and first-year testing expectations.

Legal / Policy Reference:
Perkins V §135(b)
• A.R.S. §15-391(2), (4)(a)–(m)

10

**PHASE 10 –
FINAL QUALITY
REVIEW &
CONTINUOUS
IMPROVEMENT**



- Complete required documentation and Quality Commission review/approval.
- Add the program to the appropriate approved program/coherent-sequence list and communicate with LEAs.
- Determine whether standards require revision and update the blueprint, assessments, equipment, and related resources as needed.
- Communicate approved changes to stakeholders.

Legal / Policy Reference:
Perkins V §134
• Perkins V §135(b)
• A.R.S. §15-393(W), (Y)
• A.R.S. §15-393.01
• A.R.S. §15-781

THE PROGRAM DEVELOPMENT PATHWAY



PLAN



DESIGN



PREPARE



LAUNCH



IMPROVE



**HIGH-QUALITY
CTE PROGRAMS**

**STRONG STUDENTS.
STRONG ARIZONA.**



OUR MISSION:

Empowering all learners to achieve excellence
by providing access to career-connected learning
and opportunities for lifelong success.

TOGETHER WE ENSURE:

- ✓ High-quality programs (Perkins V, Sec. 134)
- ✓ Student success (A.R.S. § 15-391)
- ✓ Workforce readiness (A.R.S. § 15-393)
- ✓ Stronger Arizona (A.R.S. § 15-391)

CITATIONS KEY:

Perkins V = Strengthening Career and
Technical Education for the 21st Century Act

A.R.S. =
Arizona Revised Statutes

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